



Town of Northborough

Finance Department

63 Main Street
Northborough, MA 01532
Phone: (508) 393-5045
Fax: (508) 393-6996

TO: All Participants in Town of Northborough Medical Plans
FROM: Lisa Troast, Treasurer/Collector
DATE: July 1, 2024
RE: Health Reimbursement Arrangement (HRA)
Plan Year July 1, 2024 through June 30, 2025

The Town of Northborough provides a Health Reimbursement Arrangement (HRA) to fully reimburse plan members for their Outpatient and Inpatient deductibles.

Effective July, 1, 2024 the following deductibles will be reimbursed:

Inpatient Deductible	\$	1,000.00
Outpatient Deductible	\$	500.00
High Tech Imaging	\$	250.00

Claim Form and Process

In order to receive a reimbursement, you must submit the following to the Treasurer's Office:

1. Completed Claim Form (copy attached)
2. Copies of the medical billing invoice or statement from the provider that indicates:
 - Date of Service
 - Patient's Name
 - Inpatient and/or Outpatient Deductible amount

Run-out Deadline: All claims incurred during the Plan Year of July 1, 2024 through June 30, 2025 must be submitted for reimbursement prior to July 10, 2025.

No reimbursement for the Plan Year will be paid after the Run-out Deadline.

Return all required documents to:

**Town of Northborough
Treasurer's Office
63 Main Street
Northborough, MA 01532**