



TOWN OF NORTHBOROUGH Community Preservation Committee

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March 5, 2020

Community Preservation Committee

DRAFT Meeting Minutes

Members Present: John Campbell, Chairman; Todd Helwig, Leslie Harrison, Millie Milton, Peter Martin, Andy Clark

Others Present: Scott Charpentier, DPW Director, Christopher Lindquist, Northborough Library Director; Mitch Cohen, Chairman, Northborough Library Building Committee

Meeting began at 7:00pm.

Library Part II application:

Scott Charpentier presented the revised budget with items not previously included in the estimates in the original application. Items required are GC general conditions, OH & P, architectural design services for the bid package, and architectural services during construction, totaling \$38,192. As an alternative, Scott offered that the Interior Plaster Work, \$40,345 in the original budget, could be removed from the project, but that it might become necessary 2-3 years down the road. Chairman Campbell made the argument that it would be best to do the work now and to get quality work consistent with the original building interior. Todd Helwig agreed. Andy Clark suggested the additional money could come from the Historic reserve which currently holds \$64,013. Todd Helwig made motion to allocate the \$38,192 additional funds from the Historic revenue fund; second by Peter Martin; all in favor.

Assabet Park application:

Chairman Campbell noted that during the Jan. 9 CPC meeting, the available balance in the Unreserved Fund was incorrectly described as \$486,411, whereas this is the total of all fund balances that includes \$421,272 in the Unreserved Fund. Since the vote approved at the Jan. 9 meeting designated all \$452,225 for the Assabet Park project to come from the Unreserved Fund, it is necessary to revise from which sources the funds will come. Chairman Campbell noted that \$75,926 in new CPA revenue is still available. Andy Clark made motion to fund the Assabet Park project with \$420,000 from the Unreserved Fund and \$32,225 from new revenue; second by Peter Martin; all in favor.

Consideration of Minutes:

Peter Martin motion to approve January 9, 2020 minutes; second by Leslie Harrison; all in favor.

Request for meeting by Rick Leif, Northborough Affordable Housing Corporation:

Discussed request by NAHC for presentation before the CPC to request release of funds from existing funds held by the Town for NAHC, for purpose of renovation of condo at Hitching Post Lane. Chairman Campbell said he would request additional information from Rick Leif and then email possible dates for consideration.

Meeting adjourned at 7:55pm.

Respectfully submitted by,
John Campbell, Chairman