



TOWN OF NORTHBOROUGH DESIGN REVIEW COMMITTEE

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Approved 12.14.18

November 30, 2018
Design Review Committee
Meeting Minutes

Members Present: Michelle Gillespie, Chairman; Tom Reardon, Diana Nicklaus, Dave Veron, Tony Abu

Others Present: Bob Frederico, Inspector of Buildings/Zoning Enforcement Officer; Kathy Joubert, Town Planner; Hugo Correa, George Pember, Tim Shay, Anthony Ziton, Amy Poretsky, Kerri Martinek

Meeting began at 8:05am.

343 Hudson Street

Hugo Correa and George Pember presented draft design for proposed two-family dwelling unit. Will be applying to Planning Board for a Special Permit to convert single-family home to a duplex.

Comments from DRC members:

- Size of kitchen windows need to be adjusted.
- Need corner board details.
- Portico needs to be widened.
- Too much of a mix of a variety of architectural styles shown in the design. Need to pick one style and design for that.

Discussion continued to December 14th meeting.

109 West Main Street

Tim Shay presented building design and site plan for proposed commercial building. Anticipates 2-3 tenants.

Comments from DRC members:

- Amount of landscaping should be reduced and needs to be simplified.

Discussion continued to December 14th meeting.

Old/New Business

Approval of Minutes:

Motion made by T. Reardon, second by D. Veron, all in favor of approving the following minutes:

2017 minutes of January 20th, May 31st, June 19th, August 8th, and October 5th were approved.

2018 minutes of February 9th, February 26th, May 14th, May 29th, June 1st, July 27th, September 21st, and October 26th were approved.

Draft design guidelines for two-family dwelling units:

DRC members discussed deleting “prohibitive” terminology and inserting language stating repetitive designs are not encouraged but would be considered.

Meeting adjourned at 9:30am.

Respectfully submitted,

Kathy Joubert
Town Planner