

**NORTHBOROUGH FREE LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES MAY 12, 2021**

**PRESENT:** Michelle Rehill (Chair), Mitch Cohen, Neeta Karanjkar, Joan Scott, Charles Recchia, Hamilton Soriano, Richard Tucker, James Hogan

**ALSO PRESENT:** Jennifer Bruneau (Library Director and Zoom host)

**DUE TO THE ON-GOING COVID-19 PANDEMIC, THIS MEETING WAS CONDUCTED REMOTELY VIA ZOOM.**

**CALL TO MEETING, OPENING REMARKS & APPROVAL OF THE MINUTES.** Chair called the meeting to order @ 7:04 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. Chair next conducted a **ROLL CALL** attendance of Board Members present. Chair next asked for a motion to approve the minutes of the meeting of April 13, 2021. Motion made by R. Tucker, seconded by M. Cohen. Motion passed in the affirmative with one abstention.

**APPROPRIATIONS REPORT:** The budget is on track with 69% expended.

**LIBRARY DIRECTOR'S REPORT:** The Report stands as presented with the following few comments. The re-opening has gone very well. Hope to gradually expand hours in the weeks ahead and be back to regular hours by July. The Annual Fund has raised \$11,300 to date. The Benoit Design Group RFP was omitted from the Board packet. It will be sent out tomorrow. The Director closed by publicly thanking staff for all their hard work and diligence during the pandemic. The public is very appreciative.

**NOMINATING COMMITTEE REPORT:** The Nominating Committee (M. Cohen, Chair, N. Karanjkar, J. Scott) reported no changes in the slate of officers for the coming year. Thus, the slate will be;

Chair -- Michelle Rehill  
Vice Chair – Mitch Cohen  
Treasurer – Hamilton Soriano  
Secretary – James Hogan

The next meeting of the Board will be Tuesday, June 8, 2021 @ 7 PM.

**NEW BUSINESS BEFORE THE BOARD:**

1. With one vacancy currently on the Board, J. Hogan suggested that, at a future meeting, the Board discuss establishing a standing sub-committee to assist in filling Board vacancies.
2. H. Soriano offered to serve on the Development Committee should that be needed.

There being no further business before the Board, Chair asked for a motion to adjourn. Motion made by M. Cohen, seconded by J. Scott. A **ROLL CALL** vote on the motion to adjourn was taken and passed unanimously.

The meeting was adjourned @ 7:29 PM.

**DOCUMENTS REFERENCED DURING THIS MEETING OF MAY 12, 2021**

1. Board of Trustees Agenda, Meeting of May 12, 2021

2. **Minutes of the Board Meeting of April 13, 2021**
3. **FY 22 Appropriations Report YTD**
4. **Library Director's Report (May 2021)**
5. **Minutes & Report of the 2021 Nominating Committee**

Respectfully submitted,  
James Hogan, Board Secretary