



Northborough Cultural Council

63 Main Street / Town Hall
Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Thursday, Dec 17, 2020

Time: 7:00pm to 9:00pm

Place: Zoom Meeting Event

In attendance: Terry Underwood, Selvi Oyola, Bich Nguyen, Craig Cox, Lori Pandit, Suzanne Cox

Absent: Heidi Knight, Lesley Shore

Guest: Julianne Hirsh

Moderator: John Sabatini

Meeting Start: 7:12pm

To View or Listen:

Live stream of this meeting may do so by going to “Northborough Remote Meetings” on YouTube via the following link: https://www.youtube.com/channel/UCRdBrw3HeEAMB_KFKasrgXA

About Remote Meetings:

- *This Open Meeting of Northborough Cultural Council is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”*
- *In order to mitigate the transmission of the COVID-19 Virus, the Town of Northborough has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location.*
- *All members of the Northborough Cultural Council are allowed and encouraged to participate remotely.*
- *The Order allows Northborough Cultural Council to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.*
- *The public is encouraged to follow along using the posted agenda, unless the Chair notes otherwise.*
- *Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not be featuring public comments.*

AGENDA:

1. *Approval of Minutes from 10/22/20 and 12/3/20*

- *10/22 Motion: Craig Cox*
- *Second: Selvi Oyola*
- *Approval: Terry, Selvi, Bich, Craig, Suzanne*
- *Abstain: Lori*

- *Postponed on the voting of 12/3 minutes until all 4 members who attended are present (Terry, Bich, Lesley, Craig)*
- *12/3 Motion: n/a*
- *Second: n/a*
- *Approval: n/a*

2. *Treasurer's Report*

- *VCF updates (payments and donations)*
 - *8-9 payments submitted*
 - *Several still have not responded*
 - *Tracking file is on the Google drive*
- *2020 grant cycle updates*
 - *Half are not submitted*
 - *Contact the grantees that you were assigned to inquire as to their plans – Craig had sent an Excel file*
- *2021 grant cycle updates*
 - *We still have unclaimed grants from 2020*
 - *MCC was just allocated same amount for grants as in prior years*
 - *We should be able to start our evaluation*

3. *Set next Committee Meeting date*

- *Jan 7 @7pm*
- *Jan 21 @7pm*

4. *2021 Grant Cycle submissions*

- *We have a total of 21 submissions to evaluate*

5. *2021 Grant Reception*

- *Date? – March?*
- *Format – most probably virtual. Ask guest speakers for prerecorded appearance or live Zoom, with invitations for recipients?*
- *Working groups*

6. *Other business as it comes in front of the board.*

- *Verizon has a volunteer portal to log in volunteer hours and earn \$750
We need to be a nonprofit Volunteer organization – using the town's Tax ID
Bich to inquire with Jason Little as to how this may work as it involves the Town*
- *News article on VCF for MCC and news outlets*

- *Amendment was made to Reverie's bio to give credit to the song composer. That has yet to be updated on the NCCCulturefest.org site.*
- *2021 NCC folder / subfolder for logos and designs – the thank you note design for VCF can go in there*

Meeting ended: 8:00pm

- *Motion: Craig Cox*
- *Second: Bich Nguyen*
- *Approval: All*