



Northborough Cultural Council

63 Main Street / Town Hall
Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Thursday, Sept 3, 2020

Time: 7:00pm to 9:00pm

Place: Zoom Meeting Event

In attendance: Terry Underwood, Selvi Oyola, Bich Nguyen, Craig Cox, Lori Pandit, Lesley Shore

Absent: Suzanne Cox, Heidi Knight

Host: John Sabatini

Meeting Start: 7:07pm

Join via Zoom:

Meeting URL: <https://town-northborough-ma-us.zoom.us/j/89126615883>

Meeting ID: 891 2661 5883

Password: 563962

Join by Telephone:

Telephone Number: 1 646 876 9923

Meeting ID: 891 2661 5883

Password: 563962

To View or Listen:

Live stream of this meeting may do so by going to "Northborough Remote Meetings" on YouTube via the following link: https://www.youtube.com/channel/UCRdBrw3HeEAMB_KFKasrgXA

About Remote Meetings:

- *This Open Meeting of Northborough Cultural Council is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."*
- *In order to mitigate the transmission of the COVID-19 Virus, the Town of Northborough has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location.*
- *All members of the Northborough Cultural Council are allowed and encouraged to participate remotely.*
- *The Order allows Northborough Cultural Council to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.*
- *The public is encouraged to follow along using the posted agenda, unless the Chair notes otherwise.*

- *Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not be featuring public comments.*

AGENDA:

1. *Approval of Minutes from 8/18/20*
 - *Motion: Selvi Oyola*
 - *Second: Lesley Shore*
 - *Approval: All*

2. *Treasurer’s Report*
 - *New request from Northboro Area Community Chorus \$150 for reimbursement to pay accompanist and director for spring virtual event. This was reviewed by subcommittee.*

3. *Set next Committee Meeting date*
 - *Sept 24, 7pm*
 - *Oct 8 & 22, 7pm*

4. *Community Input Survey – Subcommittee Readout – Bich & Selvi*
 - *Readout of current results thus far – Bich*
 - *We have 131 results thus far. This was largely due to posting on Town News which is sent to a subscription list.*
 - *All members should look at the survey results & provide reflections to amend the Priorities*
 - *Motion: Craig Cox motions that the Subcommittee working on Priorities reconvene and integrate the survey from community into our priorities*
 - *Second: Selvi Oyola*
 - *Approve: All*

5. *Virtual CultureFest – Subcommittee Readout – Terry, Craig, Bich, Lesley, Lori*
 - *Write letter to John Coderre to present our proposal - Selvi*
 - *NCAT video taping of Lori Diamond – for Dragonfly Festival but may be reused for our event also*
 - Taping was done in Lori’s garden on 8/30*
 - All editing is completed*
 - *Selvi & Terry will start a document listing of all performers that we are contacting on GDrive*
 - *Updates from different committee members:*

Member	Action	Update
Selvi	Modify existing contract with copyright issues & virtual language Letter to John Coderre YouTube: need to check in with Julianne Hirsch	Deadline 9/4 Terry will assist
Craig	Come up with payment structure proposal; financial status	Done and needs to be reviewed

Terry	NCAT questions	Performers to contact Terry for appt to record
Bich	Publicity; “call for” performers	Will work on it – esp for visual artists
Craig/Lesley	Connect with performers	Review all artists from last 2 years Lesley will call all musical performers
Lori/Suzanne	Visual art: check in with previous artists to see if they have any new artwork to submit. Artists submit art work through pictures (jpg) of their artwork and Lori/Suzanne can crop and add it to common background etc.	
Lori/Suzanne	check domain registration (\$8)	
Selvi	Contacting dancers from last year, specifically the Turkish dancers	Have not heard back from them yet They may not be practicing now but might have a prior recording Terry will find out if NCAT has the recording
Heidi	Need to come up with idea that involves children on this Festival. Example of 2 halves of an apple or pumpkin and have kids decorate one half. We put 2 different apples together from 2 different child.	

6. *Town Website updates – what is possible? [newly added agenda item]*

- *Can we manage ourselves or only go through John Sabatini? [John can ask what the policy is](#)*
- *Can we add creative pictures and colors or should it be consistent with the rest of the site? [Overall format needs to stay consistent but we can add pictures \(jpg/pdf\)](#)*
- *Updates to the website should be directed to [Diane Wackell](#) and [John Sabatini](#)*

7. *Other business as it comes in front of the board*

- *[None](#)*

Meeting End: 8:38 pm

- *[Motion: Bich Nguyen](#)*
- *[Second: Lesley Shore](#)*
- *[Approval: All](#)*