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By Karen Wilber at 9:58 am, Jun 07, 2022



Northborough Cultural Council

63 Main Street / Town Hall

Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Thursday, May 19, 2022

Time: 6:00pm

Place: Northborough Town Hall, Conference Room C

In attendance: Craig Cox, Jeanine Vitale, Suzanne Cox, Lori Pandit, Terry Underwood

Absent: Bich Nguyen

Guest: none

Meeting Start: 6:20pm

MINUTES:

1. Approval of Minutes – 5/12/22 & 5/6/2022

- *Accept 5/12/2022 minutes with amendments. Section 5 to read ‘Door bidding Possibilities and Discussion’. Also under section 5, to read ‘Mural possibilities discussion’.*
 - *Motion: Suzanne Cox*
 - *Second: Jeanine Vitale*
 - *Approval: All*
- *Accept 5/6/2022 minutes with amendments. Section 5, Other Business. Second bullet to read “Is there a possibility for a music event.”*
 - *Motion: Suzanne Cox*
 - *Second: Jeanine Vitale*
 - *Approval: All*

2. Treasurer’s Report

- *Grants received & processed for payment.*
Women of Note & Northborough Area Community Chorus
This is 6 of 20 grants processed = \$1,887 paid, \$5,720 not processed/ claimed.
- *Report for CultureFest must be processed to Mass Cultural Council for July 1. Terry and Lori will do this.*

3. Set next Committee meeting date

- *Next meeting 6/3, 6pm*

4. CultureFest Planning

- *Music*

Craig - Stage, crew & production meeting to be set up. 3 music groups set. Music contracts ready to sign. Times for acts still being developed. Volunteers needed for setup and take down at the end - 3:30 ish.

- *Dance*

Julie - Mavi not available. Natya - will be following up to confirm. Chinese dance group set.

- *Art*

Suzanne - Vendors and artists have enough to sell. Wide range of styles. 7 confirmed, 8 no's and 1 not confirmed. Art gallery for youth and adult artists, with 10 x 20 tent. Volunteers needed to assist in all areas of setup.

- *Food*

Food tables will be on Common and possible food vendors in Avidia parking lot, after 12, as permitted by Avidia Bank.

- *Setup*

Start setting up proposed for 7am. Restaurants and the rest should be done by 10:30am.

- *Auction of Doors*

Auction will be done via 32auctions.com, from 6/4 - 6/18. Door auction to end on 6/18. Details still in development.

- *Motion: Suzanne Cox made a motion to spend \$70 on the auction website*
- *2nd: Jeanine Vitale*
- *Approval: All*

5. Other business as it comes in front of the board

- *None*

Meeting ended: 8:52pm

- *Motion: Suzanne Cox*
- *Second: Craig Cox*
- *Approval: All*