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By Karen Wilber, Town Clerk's Office at 3:17 pm, Mar 31, 2022



**Northborough Cultural Council**  
63 Main Street / Town Hall  
Northborough, MA 01532

### **Northborough Cultural Council Meeting Minutes**

**Meeting Date:** Tuesday, March 22, 2022

**Time:** 6:00pm to 8:00pm

**Place:** Northborough Town Hall, Conference Room C

**In attendance:** Terry Underwood, Craig Cox, Lori Pandit, Suzanne Cox, Jeanine Vitale, Bich Nguyen

**Absent:** N/A

**Guest:** Julianne Hirsh

**Meeting Start:** 6:13pm

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#### **MINUTES:**

1. *Approval of Minutes – 2/24/22*

- *Motion: Bich Nguyen*
- *2nd: Craig Cox*
- *Approval: All*

2. *Treasurer's Report*

- *No new requests for payment for Grants*
- *We need to submit a request for additional Town financial support – for next year [Craig]*

3. *Set next Committee meeting date*

- *Tuesday 3/29 @6:00pm*

4. *Grantee Reception: compressed version*

- *One page slide as daily postings on FB*
- *Embed video of a complete set of slides on FB after the dailies*
- *Share on MCC Community FB page, Instagram, different FB pages (i.e. Northborough Moms)*
- *Create PPT slides – Suzanne*
- *Post to FB and IG – Lori*
- *Play it in between NCAT shows – Terry*
- *Community Advocate news article – Terry*
- *Press Kit email to grantees – Bich*

5. *Update on Go Out Doors – Northborough public art initiative*

- *Terry and Suzanne met with Scott Charpentier, DPW*
- *Securing the ground: 4 cinder blocks + metal brackets + 2x4*
- *3 feet apart for wheelchairs on walkway (not grass)*
- *2<sup>nd</sup> option is at McAfee park*
- *Set for April 9, rain date April 10 thru May*
- *Auction of the doors afterwards:*
  - i. *Library big room – June 4 (same time as their book sale date)*
  - ii. *During CultureFest – June 18*
  
- *Motion: Suzanne makes a motion to install the doors at McAfee part*
- *2nd: Lori Pandit*
- *Approval: All*
  
- *2<sup>nd</sup> Motion: Suzanne makes a motion to have the auction during Culture Fest*
- *2nd: Jeanine Vitale*
- *Approval: All*

6. *2022 NCC CultureFest (June 18)*

- *Advertise when we do Go Out Doors*
- *Online solicitation of support: volunteer, donate, join, sponsor*
- *Showcase 6 local music/art businesses – invite them to be part of our CultureFest*
  
- *Music: Craig*
- *Art Gallery: Suzanne*
- *Graphic Art: Suzanne*
- *Dance: Selvi?*
- *Food: Lesley?*
- *Publicity: Bich*
  
- *Motion: Suzanne makes a motion to invite the local art businesses to the CultureFest*
- *2nd: Lori Pandit*
- *Approval: All*

7. *Other business as it comes in front of the board*

- *Be Well – we need help with how to submit for funding from ARPA*
- *Mural – proposal was sent to artist Sophie; waiting for cost back from her.*

*Meeting ended: 8:18pm*

- *Motion: Bich Nguyen*
- *Second: Suzanne Cox*
- *Approval: All*