

Northborough Community Affairs Committee Meeting Minutes

Wednesday, April 28, 2021

(Virtual)Attendees: *Suzanne Cieslica, Rebecca Mihopolous, Liz Bedard, Jessica Hey, Pamela Markey, Lisa Smith, Beth Paine, Tricia Olival, and Jennifer Kenny*

Call to order @ 7:00PM-*zoom meeting due to Covid-19*

Opening Remarks

- *Suzy made opening remarks*
- *Roll call*
- *Guest attendees-Kristen Black, health advisor*

Minutes

- *Reviewed and approved minutes*

Financial Report

- *CAC stamp-\$41*
- *Ending balance-\$7811.11*
- *Approval of Financial Report by all attendees*

Members

- *Welcomed new member Jennifer Kenny*

Munchie Madness

- *Live drawing of winners: Judy Boyle, Morgan Magnussen and Alice Clark*

Town Cleanup

- *Overall successful event-discussed using the Senior Center as cleanup location again*
- *Historical Society had great write up on Louise Houle*
- *Senior Center, DPW and Trails Committee were all essential participants*
- *Looking to get feedback from participants by composing a survey - messages on social media to find out more areas that need more bags/attention*
- *Discussed putting a cap on certain areas like parks for next year*
- *Possibly try a later start time(8am)*
- *Would like to keep bins available for participants throughout entire event*
-ask to return unused kits to pickup locations
- *Discussed eliminating "check in"*
- *Possibly make separate kits for cub scouts and large groups*

- smaller kid size gloves for next year(50 sets)
- Seed packet handouts were a hit-make 200 next time
- Approximately 350 cleanup kits were made-325 were used
- Food and Beverages
 - to purchase 5 boxes each of both chocolate chip and blueberry muffins
 - include bananas and oranges again
 - suggest 12 Dunkin donuts
 - Coffee thermos and water(only 3 cases next time)
 - debating using Chick-fil-a(biscuits) again or trying something new

New Ideas

- Small business event to promote local businesses
 - possibly do receipts again
 - email businesses and ask to opt out if not interested in participating
 - discussed dates, June 4th-June 25

Summer Concert Series

- Confirmed 3 bands
 - July 25 Playing Dead
 - August 8 Way up South
 - August 22 Cold Harbor Spring
- Discussed limitations due to Covid(with Kristen Black)
 - outdoor gathering with 250 limit-might need to pre register or monitor gate/entrance
 - signage for mask wearing and social distancing
 - make sure food truck lines are spread out(6 ft)
 - provide sanitizing stations if possible, maybe a portable hand washing unit
 - masks only allowed off while eating in designated area
- Need to contact food trucks to make sure they can provide sanitizer at their location
 - move food truck location back along the fence area to provide more space
- Tricia to research signs/sanitation
- Discussed ideas for markers to properly distance groups-frisbees, ropes, line, etc.
- Discussed how to track all attendees-name and number (QR code?)
- Pam and Suzy to talk to bands regarding capacity ideas

Motion to Close

Meeting adjourned @ 8:15pm Next meeting May 19, 2021