

**BOARD OF SELECTMEN
INTERVIEW SUB-COMMITTEE
MEETING MINUTES – August 26, 2020**

6:00 p.m. - Introduction to Remote Meeting

Selectman Kaelin stated that this Open Meeting of the Board of Selectmen Interview Sub-Committee was being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, which suspends certain provisions of the Open Meeting Law and imposes strict limitations on the number of people that can gather in one place. This meeting is being conducted by remote participation. No in-person attendance by members of the public will be permitted. This meeting will be live-streamed and will have no option for public participation.

ACCEPTANCE OF MEETING MINUTES

Selectman Kaelin moved the Sub-Committee vote to accept the minutes of the February 24, 2020 meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Kaelin “abstain”
Selectman Rutan “aye”

INTERVIEWS FOR THE CONSERVATION COMMISSION

Remotely present:

Selectman Leslie Rutan
Selectman Tim Kaelin
Conservation Commission Chair Greg Young
Applicants

Brian Belfer

Conservation Commission Chair Greg Young reviewed the scope of the Conservation Commission, the meetings and site visits.

Mr. Belfer currently serves on the Trails Committee and Open Space Committee. He is an active member of the New England Bike Association and spends time on land use advocacy and conservation. He is interested in increasing his knowledge, activity and involvement with the growth and path of the Town as a whole.

Dan Clark

Conservation Commission Chair Greg Young reviewed the scope of the Conservation Commission, the meetings and site visits.

Mr. Clark currently serves on the Open Space Committee. He has a BS in Wildlife Biology, a MS in Wildlife Management and a PhD in Environmental Conservation. He has worked for 25 years in natural resource management, including the administration of the Watershed Protection Act. He is experienced in vernal pool certification, wetland identification and interpreting regulations.

Ashley Davies

Conservation Commission Chair Greg Young reviewed the scope of the Conservation Commission, the meetings and site visits.

Ms. Davies has been a land conservationist for 10 years and has worked closely with Conservation Commissions in 36 towns throughout Massachusetts, including Northborough and surrounding towns. She currently serves on the Open Space Committee and was a member of the Master Plan Steering Committee. She works as a Farmland Acquisition Specialist with the MA Department of Agricultural Resources. She has a passion for protecting natural resources and would like to do so in her own Town.

John Wixted

Conservation Commission Chair Greg Young reviewed the scope of the Conservation Commission, the meetings and site visits.

Mr. Wixted is an Orthopedic Surgeon and currently serves as an Assistant Scoutmaster with Troop 101. He has been an outdoor enthusiast for many years and is interested in conservation. He served as an Army Officer. He would like to serve on the Conservation Commission and would play a role in bringing the Conservation Commission together with the community, such as the Boy Scouts.

INTERVIEWS FOR THE HISTORIC DISTRICT COMMISSION (HDC)

Remotely present:

Selectman Leslie Rutan
Selectman Tim Kaelin
HDC Chair Norm Corbin
Applicants

HDC Chair Norm Corbin indicated that two voting members of the HDC have resigned and that the two alternate members that will be interviewed this evening have requested to be appointed as full voting members.

Millie Milton

Ms. Milton has been an alternate member on the HDC since September of 2019. She quickly became a productive member of the Commission. She is very interested in preserving local history. She runs her bistro from an antique property on Main Street and lives in a well-maintained antique home. She currently serves on the Planning Board and Community Preservation Committee and serves as a great link between those Boards and the HDC.

Brian Swanson

Mr. Swanson has been an alternate member on the HDC since November of 2019. He has progressed very quickly to becoming an active member. He is very knowledgeable about town history and lives in a beautiful antique home. Mr. Swanson has served many years on the Recycling Committee and is familiar with the workings of Town government and the requirements of HDC members.

DELIBERATION AND RECOMMENDATION FOR APPOINTMENT TO THE CONSERVATION COMMISSION

Remotely present:

Selectman Leslie Rutan

Selectman Tim Kaelin

Conservation Commission Chair Greg Young

Selectmen Rutan and Kaelin, along with Conservation Commission Chair Greg Young acknowledged that all four applicants would be suitable to serve on the Conservation Commission and thanked them for applying.

Following a brief discussion of what each applicant would bring to the Conservation Commission, it was apparent that Mr. Clark's background and experience would be an asset to the Board. Mr. Young added that Mr. Clark has had past experience with working with the Conservation Commission when he helped the Conservation Agent produce a presentation for a grant in the amount of \$120,000 that was ultimately awarded to the Commission. Also Mr. Clark's experience with the Watershed Protection Act would be especially helpful to the Commission.

Selectman Kaelin moved the Subcommittee vote to recommend Dan Clark for appointment to the Conservation Commission at the September 14, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan "aye"

Selectman Kaelin "aye"

DELIBERATION AND RECOMMENDATION FOR APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION

Remotely present:

Selectman Leslie Rutan

Selectman Tim Kaelin

HDC Chair Norm Corbin

Selectmen Rutan and Kaelin, along with HDC Chair Norm Corbin agreed that both applicants would be assets as voting members on the HDC given their experience while serving as alternate members.

Selectman Kaelin moved the Subcommittee vote to recommend Millie Milton and Brian Swanson for appointment to the Historic District Commission at the September 14, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan "aye"

Selectman Kaelin "aye"

ADJOURNMENT

Selectman Kaelin moved the Subcommittee vote to adjourn; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan “aye”
Selectman Kaelin “aye”

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. August 26, 2020 Meeting Agenda
2. February 24, 2020 Meeting Minutes
3. Applications to the Conservation Commission
4. Applications to the Historic District Commission