

**BOARD OF SELECTMEN
INTERVIEW SUBCOMMITTEE
MEETING MINUTES – July 14, 2021**

5:30 p.m. - Introduction to Remote Meeting

Selectman Rutan stated that this Open Meeting of the Board of Selectmen Interview Subcommittee was being conducted remotely consistent with Governor Baker's Executive Order of June 16, 2021, an Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and that all members of the Board of Selectmen Interview Subcommittee are allowed and encouraged to participate remotely.

Selectman Rutan noted that the Order allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. She added that ensuring public access does not ensure public participation unless such participation is required by law. She noted that this meeting will be livestreamed, but will not allow for Public Comment. She indicated the various ways that the public may view this meeting as listed on the posted agenda.

Selectman Rutan stated that any votes taken this evening will be by roll call vote. She confirmed that the following persons were remotely present and could be heard.

Board of Selectmen Interview Subcommittee

T. Scott Rogers

Leslie Rutan

Others

Jason Perreault, Selectmen Chair – for acceptance of March 29 and March 31, 2021 meeting minutes only

ACCEPTANCE OF MEETING MINUTES – MARCH 29 & 31, 2021

Selectmen Chair Perreault was present at the beginning of the meeting to accept the March 29 and March 31, 2021 meeting minutes. The interviews during these meetings were conducted by Selectmen Chair Perreault and Selectman Rogers.

Selectman Rogers moved the Sub-Committee vote to accept the minutes of the March 29, 2021 meeting; Selectmen Chair Perreault seconded the motion; the roll call vote was taken as follows:

Selectman Rogers	“aye”
Selectmen Chair Perreault	“aye”
Selectman Rutan	“abstained”

Selectman Rogers moved the Sub-Committee vote to accept the minutes of the March 31, 2021 meeting; Selectmen Chair Perreault seconded the motion; the roll call vote was taken as follows:

Selectman Rogers	“aye”
Selectmen Chair Perreault	“aye”
Selectman Rutan	“abstained”

ACCEPTANCE OF MEETING MINUTES – APRIL 6, 2021

Selectman Rutan moved the Subcommittee vote to accept the minutes of the April 6, 2021 meeting; Selectman Rogers seconded the motion; the roll call vote was taken as follows:

Selectman Rutan “aye”
Selectman Rogers “abstained”

The interviews during the April 6, 2021 meeting were conducted by Selectman Rutan and former Selectman Kaelin; therefore, Selectman Rogers abstained.

INTERVIEW FOR THE CULTURAL COUNCIL

Remotely present:

Selectman Leslie Rutan
Selectman Scott Rogers
Cultural Council Chair Terry Underwood
Applicant – Jeanine Vitale

Ms. Vitale noted that she has been a resident of Northborough for 35 years. She has enjoyed a background in the arts nearly all her life as a singer, teacher, choral conductor, artistic director, dancer, photographer and writer. She is now semi-retired and has more free time to give back to her community.

Ms. Underwood reviewed the scope of the Cultural Council, the meeting schedule and the programs and services that are in the works.

Selectman Rutan explained that following tonight’s interviews the Interview Committee will discuss and vote on their recommendation for appointments for the Board of Selectmen’s consideration at their meeting on August 23rd.

INTERVIEWS FOR THE BOARD OF LIBRARY TRUSTEES

Remotely present:

Selectman Leslie Rutan
Selectman Scott Rogers
Library Trustees Chair Michelle Rehill
Applicant Mary Crowley – for her interview only
Applicant Vikram Verma – for his interview only
Applicant William Pierce – for his interview only

Mary Crowley

Ms. Crowley stated that she has been a Northborough resident for 44 years. She is a retired teacher from the Northborough School System and has always loved the library. She has always been impressed with the Northborough Free Library and the services that they continue to provide. She wants to continue to support the fiscal and diverse needs of the library during this unique time.

Library Trustees Chair Michelle Rehill reviewed the scope of the Library Trustees and the meeting schedule. She stated that the Library Trustees provide fiscal oversight for the Library Budget and vested Trust Funds. There are also subcommittees who work on administrative policies and procedures, long-range planning, as well as planning and maintenance of the building and grounds.

Ms. Crowley added that she served on the Interview Committee for the recently hired Library Director and enjoyed the experience. She also had served as a member of the Library Trustees for 34 years resigning in 2014 to travel and spend time with her grandchildren. Lastly, she complimented the professionalism of the Library Director and her staff.

Selectman Rutan informed Ms. Crowley that there are two more applicants being interviewed tonight for the one vacancy on the Library Trustees. She explained that following tonight's interviews the Interview Committee will discuss and vote on their recommendation for appointments for the Board of Selectmen's consideration at their meeting on August 23rd.

Vikram Verma

Mr. Verma stated that he has been a Northborough resident for 14 years. He has been looking to volunteer his time to the community and feels that the Board of Library Trustees is a good place to volunteer as he loves to read. Professionally he works with medical device regulations and is good at reading regulations in a balanced manner before making decisions.

Library Trustees Chair Michelle Rehill reviewed the scope of the Library Trustees and the meeting schedule. She stated that the Library Trustees provide fiscal oversight for the Library Budget and vested Trust Funds. There are also subcommittees who work on administrative policies and procedures, long-range planning, as well as planning and maintenance of the building and grounds.

Mr. Verma added that he viewed the last meeting of the Library Trustees and is interested in the things that the Library Trustees are currently working on to represent the needs of the community. Lastly, he is a long-time patron of the library.

At the request of Selectman Rutan, Ms. Rehill reviewed the role of the Friends of the Library, which is separate from that of the Library Trustees.

Selectman Rutan informed Mr. Verma that there are two more applicants being interviewed tonight for the one vacancy on the Library Trustees. She explained that following tonight's interviews the Interview Committee will discuss and vote on their recommendation for appointments for the Board of Selectmen's consideration at their meeting on August 23rd.

William Pierce

Mr. Pierce stated that he has been a Northborough resident for 6 years. He is an Information Technology Manager at Massachusetts Bay Transit Authority. He is looking to volunteer since he recently completed his Bachelors and Masters degrees and has more free time. He is a member of the Northborough Extended Day Program (NEDP) and a

Soccer Coach here in Northborough. He also served on the Home-Owners Association in Marlborough so he is familiar with Board processes. With his background in technology with a specialization in Cyber Security and Project Management, he has experience with technology as it relates to infrastructure and programming.

Library Trustees Chair Michelle Rehill reviewed the scope of the Library Trustees and the meeting schedule. She stated that the Library Trustees provide fiscal oversight for the Library Budget and vested Trust Funds. There are also subcommittees who work on administrative policies and procedures, long-range planning, as well as planning and maintenance of the building and grounds.

Ms. Rehill spoke to the role of the Friends of the Library and how they relate more to fundraising efforts. Mr. Pierce added that he has participated in many of the fundraising events by the Friends of the Library and is familiar with this organization.

In response to a question from Ms. Rehill, Mr Pierce indicated that he has recently been appointed to the Municipal Code & Bylaw Committee, was recently interviewed for the Earthwork Board and has an open application for the Open Space Committee. Lastly, he enjoys visiting the Library and attended the movie nights with his kids.

Selectman Rutan informed Mr. Pierce that there are were two more applicants that were interviewed tonight for the one vacancy on the Library Trustees. She explained that following tonight's interviews the Interview Committee will discuss and vote on their recommendation for appointments for the Board of Selectmen's consideration at their meeting on August 23rd.

DELIBERATION AND RECOMMENDATIONS FOR APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Selectmen Rutan and Rogers agreed that all candidates for the Board of Library Trustees are great and have taken the time to participate in community events. Ms. Rehill noted that the Library Trustees are working hard to get business back to normal following the pandemic. Someone who has the time to go out and talk to people to help get that message out there would be helpful. With that being said, she feels that all candidates would serve the Library Trustees well, but shared her concerns with someone overcommitting their time. She feels that Ms. Crowley, as an evangelist of the Library, is very sociably involved in the community and would be great at helping to spread the word about what the Library can do for its residents.

Selectman Rogers agreed that Ms. Crowley has more experience working with the community. On the other hand, it's also good to consider opportunities to provide new faces who can contribute new ideas and perspectives. He feels that Ms. Crowley would most benefit the Library Trustees as her evangelism would be a great help in reaching out to the community.

Selectman Rutan noted how difficult it is to discuss those that are applying to volunteer in open session. She noted that all the candidates are great, but she would recommend the appointment of Ms. Crowley due to her experience in being more involved with her earlier years of services on the Library Trustees.

Selectman Rogers moved the Subcommittee vote to recommend Mary Crowley for appointment to the Board of Library Trustees at the August 23, 2021 Selectmen's Meeting; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Rogers "aye"
Selectman Rutan "aye"

RECOMMENDATION FOR APPOINTMENT TO THE CULTURAL COUNCIL

Both Selectmen Rutan and Rogers had no hesitation in recommending Jeanine Vitale for appointment to the Cultural Council. Selectman Rutan noted that there are times when there may be one applicant for one opening and that applicant may not be qualified or considered to be the best fit for the Board or Committee in which they applied for. She added that most often that is not the case, as in tonight's case where Ms. Vitale has the experience and expertise that would serve the Cultural Council well.

Selectman Rogers moved the Subcommittee vote to recommend Jeanine Vitale for appointment to the Cultural Council at the August 23, 2021 Selectmen's Meeting; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Rogers "aye"
Selectman Rutan "aye"

ADJOURNMENT

Selectman Rogers moved the Subcommittee vote to adjourn; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Rogers "aye"
Selectman Rutan "aye"

Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. July 14, 2021 Meeting Agenda
2. March 29, 2021 Meeting Minutes
3. March 31, 2021 Meeting Minutes
4. April 6, 2021 Meeting Minutes
5. Application to the Cultural Council
6. Applications to the Board of Library Trustees