

**BOARD OF SELECTMEN
INTERVIEW SUB-COMMITTEE
MEETING MINUTES – April 6, 2021**

6:25 p.m. - Introduction to Remote Meeting

As meeting host, Diane Wackell stated that this Open Meeting of the Board of Selectmen Interview Committee is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of COVID-19. In order to mitigate the transmission of the COVID-19 Virus, the Town of Northborough has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location.

Ms. Wackell added that all members of the Board of Selectmen Interview Committee are allowed and encouraged to participate remotely. The Order allows this Committee to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. The public is encouraged to follow along using the posted agenda. Members of the public who wish to view the live stream of this meeting may do so by going to "Northborough Remote Meetings" on YouTube via the link listed on the posted agenda.

Lastly, ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not feature public comment.

Ms. Wackell confirmed that the following members of the Board of Selectmen Interview Committee were remotely present and could be heard.

Selectman Leslie Rutan

Selectman Timothy Kaelin

Selectman Rogers – for acceptance of March 29 and March 31 meeting minutes only

ACCEPTANCE OF MEETING MINUTES

Selectmen Perreault and Rogers were scheduled to be present at the beginning of the meeting to accept the March 29 and March 31 meeting minutes only. As Selectman Perreault was not able to attend, the acceptance of the March 29 and March 31 meeting minutes were postponed until the next meeting of the Interview Subcommittee. Both meeting minutes will be presented to the Board of Selectmen at their April 12, 2021 in draft form.

Selectman Kaelin moved the Sub-Committee vote to accept the minutes of the December 1, 2020 meeting; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Kaelin "aye"

Selectman Rutan "aye"

Selectman Kaelin moved the Subcommittee vote to accept the minutes of the December 8, 2020 meeting; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Kaelin “aye”
Selectman Rutan “aye”

INTERVIEW FOR THE YOUTH COMMISSION

Remotely present:

Selectman Leslie Rutan
Selectman Tim Kaelin
FYS Director June David-Fors
Applicant – Jennifer Lipton-O’Connor

Ms. Lipton-O’Connor noted that she has been a resident of Northborough for over 5 years and has two school-aged children. She is a School Psychologist at Algonquin High School. She stated that she is interested in serving on the Youth Commission at this time because there is a need for support and programs for youth and their families now more than ever. She added that she is a licensed Psychologist and a Board-Certified Behavior Analyst and has created parent training and programming at the High School. Her most recent work has been to provide support and training to families in preparing them for their return to full-time in-person learning.

Ms. David-Fors reviewed the scope of the Youth Commission, the meeting schedule and the programs and services that are in the works.

Selectman Rutan explained that following tonight’s interviews the Interview Committee will discuss and vote on their recommendation for appointment for the Board of Selectmen’s consideration at their meeting on April 12th.

INTERVIEWS FOR THE COMMUNITY AFFAIRS COMMITTEE (CAC)

Remotely present:

Selectman Leslie Rutan
Selectman Tim Kaelin
CAC Chair Suzy Cieslica
Applicant Jacalin LaFrance – for her interview only
Applicant Jennifer Kenny – for her interview only

Jacalin LaFrance

Ms. LaFrance stated that she has been a Northborough resident for 5 years. Since the pandemic and now that she is working from home, she has more time to get involved in the community. She has attended several Community Affairs Committee events. She is a Nutrition Educator for the University of Massachusetts Extension and works in several different communities providing researched-based nutrition education. She also works in Real Estate. She enjoys working in groups and has much respect for planning, but really loves the implementation phase of things.

CAC Committee Chair Suzy Cieslica reviewed the scope of the Community Affairs Committee, the meeting schedule and the many programs and events that the Committee has been working on. She added that there are two applicants for one vacancy and encouraged Ms. LaFrance that if she is not recommended for appointment that she still consider working with committee on the various events.

Selectman Rutan explained that following tonight's interviews the Interview Committee will discuss and vote on their recommendation for appointment for the Board of Selectmen's consideration at their meeting on April 12th.

Jennifer Kenny

Ms. Kenny stated that she has been a Northborough residents for 9 years and has two school-aged children. She appreciates all the events that the Community Affairs Committee offer to the community and would love to keep improving them and planning for new events. She served 2 years as President and 1 year as Vice President on the Proctor PTO. Now that her time serving has come to an end, she would like to continue to give back to the community and the CAC seems like a good fit. She has been able to make many positive connections in the Community while serving on the Proctor PTO and through volunteering at the Northborough Food Pantry.

CAC Committee Chair Suzy Cieslica reviewed the scope of the Community Affairs Committee, the meeting schedule and the many programs and events that the Committee has been working on. She added that there are two applicants for one vacancy and encouraged Ms. Kenny that if she is not recommended for appointment that she still consider working with committee on the various events.

Selectman Rutan explained that following tonight's interviews the Interview Committee will discuss and vote on their recommendation for appointment for the Board of Selectmen's consideration at their meeting on April 12th.

DELIBERATION AND RECOMMENDATIONS FOR APPOINTMENT

Selectman Rutan and Kaelin agreed that both candidates for the Community Affairs Committee are great and both have taken the time to participate in community events. Both agreed that Ms. Kenny has more experience working with the community considering her service on the Proctor PTO and her volunteering with the Northborough Food Pantry.

Selectmen Rutan and Kaelin agreed that Ms. Lipton-O'Connor would be a great addition to the Youth Commission.

Selectman Kaelin moved the Subcommittee vote to recommend Jennifer Lipton-O'Connor for appointment to the Youth Commission at the April 12, 2021 Selectmen's Meeting; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

Selectman Kaelin moved the Subcommittee vote to recommend Jennifer Kenny for appointment to the Community Affairs Committee at the April 12, 2021 Selectmen's Meeting; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

ADJOURNMENT

Selectman Kaelin moved the Subcommittee vote to adjourn; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. April 6, 2021 Meeting Agenda
2. December 1, 2020 Meeting Minutes
3. December 8, 2020 Meeting Minutes
4. March 29, 2021 Meeting Minutes
5. March 31, 2021 Meeting Minutes
6. Application to the Youth Commission
7. Applications to the Community Affairs Committee