

**BOARD OF SELECTMEN
MEETING MINUTES – December 20, 2021**

6:00 p.m. - Chairman's Introduction to Remote Meeting

Chairman Perreault stated that this Open Meeting of the Board of Selectmen was being conducted remotely consistent with Governor Baker's Executive Order of June 16, 2021, an Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and that all members of the Board of Selectmen are allowed and encouraged to participate remotely.

Chairman Perreault noted that the Order allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. He added that ensuring public access does not ensure public participation unless such participation is required by law. There will be no public comment this evening. He indicated the various ways that the public may view this meeting as listed on the posted agenda.

Chairman Perreault confirmed that the following members and persons anticipated on the agenda were remotely present and could be heard.

Board of Selectmen

Jason Perreault, Chair
Leslie Rutan
T. Scott Rogers
Julianne Hirsh
Kristen Wixted

Others

Rebecca Meekins, Assistant Town Administrator

Meeting Business Ground Rules

Chairman Perreault covered the ground rules for effective and clear conduct of the business. He asked members of the Board to mute their phone or computer when not speaking and to speak clearly and in a way that helps generate accurate meeting minutes. He will go through the items on the agenda. Following presentations, Board members will be offered an opportunity to speak, followed by staff members answering any questions, if necessary. Those responding will be asked to wait until the floor is yielded to them. Members were asked if they wish to respond to the comments of others, to do so through the Chair, taking care to identify themselves.

The vote taken this evening will be done by roll call to ensure that the records of the vote are clear and accurate to the members attending the meeting remotely.

APPROVAL OF NOVEMBER 22, 2021 MEETING MINUTES

Selectman Rogers moved the Board vote to approve the November 22, 2021 meeting minutes; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Wixted	“aye”	Rutan	“aye”
Hirsh	“aye”	Perreault	“aye”
Rogers	“aye”		

RENEWAL OF SELECTMEN'S LICENSES FOR THE CALENDAR YEAR 2021

The Board was in receipt of a memorandum indicating that all licensees other than those that hold a Class I or II (Auto Dealers) license have been inspected by the Fire and Building Departments. All licensees who hold a Class I or II license have been inspected by the Police Department. All are in compliance, or expect to be in compliance by December 31st, with both Municipal and State codes and regulations, with the exception of Festive Breads, Casa Vallarta, Kumar's South Indian Restaurant and Motel 6 who are working with the Fire, Building and Health Departments to achieve compliance. The Board was provided with an update on these establishments prior to tonight's meeting.

Selectman Rutan moved the Board vote to approve the renewal of the annual licenses for the calendar year 2022 as indicated on the "2022 License Renewals List". Each license will be renewed only if the licensee receives a satisfactory inspection from the Building, Fire and Health Departments and is in full compliance with both Municipal and State codes and regulations; Selectman Hirsh seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

ADJOURNMENT

Selectman Rutan moved the Board vote to adjourn; Selectman Rogers seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

The meeting adjourned at 6:10 p.m.

Respectfully submitted,



Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. December 20, 2021 Meeting Agenda
2. Information Packet – License Renewals