



TOWN OF NORTHBOROUGH PLANNING BOARD

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Approved 09.15.20

**Planning Board
Zoom Meeting Minutes
August 4, 2020**

Members (Remotely): Kerri Martinek, Chair; Amy Poretsky, Vice Chair; Anthony Ziton; Mille Milton; Michelle Gillespie

Members Absent: None

Others (Remotely): Kathy Joubert (Town Planner); Robert Frederico (Building Inspector); Fred Litchfield (Town Engineer); Stephen Madaus (Mirick O'Connell); Rich Whitehouse (Steris); Scott Miller, PE (Regional Manager, CES, Inc.); Eli Port, President (RSSI)

Chair Martinek called the Zoom meeting to order at 6:02 p.m. and made the announcement that pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 20A, S18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, that the meeting of the Northborough Planning Board is being conducted via remote participation to the greatest extent possible. Public comment will not be taken. The process was explained.

Member and Staff roll call was taken: Anthony Ziton, Mille Milton, Amy Poretsky, Michelle Gillespie, Kerry Martinek, Robert Frederico (Building Inspector); Kathy Joubert (Town Planner); Fred Litchfield (Town Engineer).

Continued Public Hearing for 425 Whitney Street Special Permit Site Plan Approval and Special Permit per Groundwater Protection Overlay District:

Applicant: Steris A.S.T.
Engineer: VHB
Date Filed: September 17, 2019
Decision Due: 90 days from close of hearing

Stephen Madaus (Mirick O'Connell) and Rich Whitehouse were present remotely. With no business to discuss tonight, only peer review interviews, the hearing was continued to a future date. The applicant requested a sooner than later date since September 17th will be one year that they have been before the board. Mr. Ziton made a motion to continue the public hearing for the 425 Whitney Street Special Permit Site Plan Approval and Special Permit per Groundwater Protection Overlay District to September 15th at 6:00 p.m.; Ms. Poretsky seconded; roll call vote: Ziton-aye; Milton-aye; Poretsky-aye; Gillespie-aye; Kerry Martinek-aye; motion approved.

Interview for 425 Whitney Street Peer Review:

Scott Miller, PE, Regional Manager (CES, Inc.) and Eli Port, President (RSSI) were present remotely. Mr. Miller is with Haley and Ward who has been doing municipal engineering work for

121 years. In February they merged with CES, Inc. in Maine for a more in-depth and broader reach for their work. A lot of their work is substantially focused on municipalities. Mr. Miller's peer review clients include Planning Boards, ZBA's and Water & Sewer Departments. This project was of interest to him, but he does not have background information with x-ray radiation and the protection of the systems.

Eli Port, President (RSSI) was having an issue with his audio and, because the board's questions were specific to Mr. Port, this topic was carried over to the August 18th agenda at 6pm but board members will check their calendars and get back to Ms. Joubert if 5pm works with everyone's schedules.

Old/New Business:

At 6:37 p.m. Ms. Gillespie and Mr. Ziton were disconnected due to a power outage.

Consideration of Minutes (06.16.20, 07.07.20, & 07.21.20) – Ms. Milton made a motion to approve the June 16, 2020 meeting minutes as amended; Ms. Poretsky seconded; roll call vote: Milton-aye; Poretsky-aye; Martinek-aye; motion approved.

Mr. Ziton returned to the meeting at 6:45 p.m.

Ms. Milton made a motion to approve the July 7, 2020 meeting minutes; Ms. Poretsky seconded; roll call vote: Milton-aye; Poretsky-aye; Ziton-aye; Martinek abstained; motion approved.

Ms. Poretsky made a motion to approve the July 21, 2020 meeting minutes as amended; Mr. Ziton seconded; roll call vote: Milton-aye; Poretsky-aye; Ziton-aye; Martinek abstained; motion approved.

400 Cedar Hill Street Decision – No Decision tonight.

It was agreed that the August 18, 2020 meeting will start at 5:00 p.m. unless otherwise noted.

Mr. Ziton made a motion to adjourn; Ms. Milton seconded; roll call vote: Milton aye; Ziton aye; Poretsky aye; Martinek aye; motion approved. The meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Melanie Rich
Board Secretary