



Northborough Free Library

34 Main Street
Northborough, MA 01532-1997
Phone: (508) 393-5025
www.northboroughlibrary.org

Building & Grounds Committee October 23, 2019 @ 7:00 p.m. Children's Program Room

AGENDA

- 1) Review and approve minutes of the last meeting on September 17, 2019
- 2) Review proposed Request For Proposals (RFP) in order to retain a Building & Space Planning Focus Group consultant:
 - a. Draft of RFP
 - b. Proposed Focus Group areas
 - c. Proposed timeline and deliverables
 - d. Proposed budget
- 3) Review discussion concerning Trust Funds at Long Range Planning Committee meeting on October 16, 2019
- 4) Old business:
 - a. Review status of Gale Library repair project using CPA funds
 - b. Proposed CPC application for FY2021 funding (due 11/1/2019)
- 5) Any other business to come before the committee
- 6) Set next meeting date