



## Northborough Cultural Council

63 Main Street / Town Hall  
Northborough, MA 01532

### Northborough Cultural Council Meeting Agenda

Meeting Date: Wednesday, September 27, 2023

Time: 6:00pm to 8:00pm

Place: Northborough Town Hall - Conference Room B

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#### AGENDA:

1. Approval of minutes
2. Set next meeting date (2024 planning & grant review meetings)
3. Open Share of Upcoming Cultural Events in Area
4. Show and Discuss NCC documents drive, website, & social media sites
5. NCC Roles/Responsibilities
  - a. review current roles and responsibilities
  - b. discuss cross training for newer members
6. MCC Grant Cycle
  - a. MCC member portal & account setup
  - b. MCC panel book from previous year as example
  - c. NCC excel workbook from previous year as example
  - d. Review of grant timeframes and process for reviewing grants
7. Review 2024 Planning Method & Materials for Upcoming Planning Meeting