

Meeting Date: Wednesday November 30, 2022

Time: 6:30 pm

Place: Northborough Town Hall, Conference Room C

In attendance: Liz Nolan, Vikram Verma, Kerry Thornton-Genova, Christy Renzullo

Members absent from in-person discussion: Chandra Vora, Cynthia Moore

Open meeting start time: 6:30 pm

Meeting end time: 7:27 pm

Meeting minutes:

6:30 pm: 1. Call to order

6:33 pm: 2. Voting on September meeting minutes and October meeting discussion notes
(motion made by Christy, seconded by Vikram, and approved by all present)

6:35 pm: 3. Finances discussion

- a. Balance in account: \$1,693.75
- b. Jennifer MacNeil Photography mini photo session: \$1,000 raised
- c. Town also received since July 1 donations \$412.05

6:36 pm: 4. Discussion of graduate signs

- a. Google form will be used for orders and to track payment; shared with printer HB Printing
- b. Payment will be made directly to HB Printing (Venmo, Credit Card, in-person)
- c. \$25 per sign, which is less than the \$35 in previous year, with a percentage coming to the Scholarship Fund based on how many signs are sold
- d. After the new year, we will make the push this out at ARHS
- e. Order deadline of March 17th, this will give time to manufacturer and deliver
- f. Printer needs at least 3 weeks for turn around
- g. Printer will share sample of sign
- h. Distribution needs to be planned between ARHS and committee members

6:46 pm: 5. Promotions are working well

- a. Superintendent's and ARHS email included a blurb
- b. Parks and Rec included a blurb
- c. Flyers have been printed and were available on election day and will be on Town Clerk table
- d. Need to follow up with Senior Center re: newsletter or leaving flyers (Liz)

6:48 pm: Guidance at Algonquin wants the following info:

- a. Needs the Google Form link to share with students by January 20th
- b. The recipient info by the last week of April
- c. Awards night is on May 22nd

6:50 pm: Chandra Vora and Cynthia Moore connected to the committee via remote link; they are both non-voting members for the night due to open meeting rules and are not considered to be voting quorum members this evening

6:54 pm: Community yard sale

- a. Aiming for the spring for a community yard sale/free cycle day
- b. People would pay a small fee to be included on a map with the fees going to the scholarship fund
- c. Question is: How do we accept payment?
- d. Could an online resource such as Venmo be used to accept funds and then distributed (Christy to investigate Venmo)

7:00 pm: Application discussion

- a. Google form
- b. Add on preferred pronouns
- c. Discussion of how to include GPA
- d. Changes to some language
- e. Motion to accept changes (first Christy, second Vikram, all present voted yes)

7:25 pm: Later meeting dates

- a. January 18th suggested
- b. February 15th suggested
- c. March 22nd suggested

7:27 pm: Meeting adjourned

Respectfully submitted by

Kerry Thornton-Genova, secretary