



Town of Northborough

Scholarship Advisory Committee

63 Main Street
Northborough, MA 01532

Meeting Minutes

May 17, 2004 7:30 – 8:45 at Town Hall

Present: Margie Hurwitz, Stacey Incorvaia, Joyce Isen, Laurie Klein, Greg Young

Absent: Bob Melican or representative

Housekeeping: Minutes of the April 17, 2004 meeting were approved.

June Tax Bill Mailing: We edited our letter that will be printed on half of the back of the June tax bill. It will cost about \$18 to do this. Joyce will get Barry Brenner's approval on the draft.

Board of Selectmen Meeting May 24: We will meet at town hall at 6:45 p.m. We are on the agenda for two items. First is awarding the 2004 scholarships to seven recipients. Greg will mail out the award letters on May 18th so the students can confirm their attendance at the meeting on the 24th. June Hubbard-Ward will give the checks to Greg before the meeting. Greg will remind the winners to report this award to their school financial aid office. Greg will draft a short press release with the names of the winners, for distribution to reporters on Monday night. Our second reason for being on the agenda is to get our tax bill insert approved.

Fundraising:

1. **Northborough Businesses:** Laurie and Margie will work on the mail merge for the bulk mailing. If anyone can think of more business they can contact personally, let Laurie and Greg know.

2. **Curves/Pickle Haus Fundraiser:** No action now; try again in the fall?

3. **Beezers Fundraiser:** Stacey would like to hold our fundraiser on the last day of school (June 16th). Joyce will help with getting out the publicity.

4. **Applefest:** Stacey asked Jason to provide a raffle item (we have two quilts). We talked about giving away balloons with our logo on them, or giving away wrapped hard candy. It would be nice to have a donor poster with a stack of books instead of the traditional red thermometer. We need to ask June if we can use the names of check off donors from the past.

Logo: We chose the most formal of the three designs Stacey presented. It is a simple black mortarboard. It will be used on letterhead and on the decal we give to businesses that make donations. We need a price for the decals.

Next Meeting:

Monday, May 24, at 6:45 p.m. Selectmen's Meeting and award presentation

Monday, June 14 7:00 p.m. at Town Hall

Respectfully submitted,
Joyce Isen, Secretary

Distribution:

Scholarship Committee members (5)

Bob D'Amico, Board of Selectmen liaison

File copy for Town Clerk

June Hubbard-Ward

Bob Melican