

# **NORTHBOROUGH-SOUTHBOROUGH REGIONAL SCHOOL COMMITTEE OPEN MEETING**

Algonquin Regional High School Library  
79 Bartlett Street, Northborough, MA

Wednesday, December 19, 2018  
6:30 PM

**Present:** Mrs. Lynn Winter, Mr. Daniel Kolenda, Mr. Paul Desmond, Mrs. Joan Frank, Ms. Kathleen Harragan Polutchko, Ms. Kathleen Howland, and Mr. John Kane

**Absent:** Ms. Cathy Kea, Mr. Paul Butka, and Ms. Jonetta Choi

**Also Present:** Ms. Christine Johnson, Ms. Marie Alan, and Dr. Sara Pragluski Walsh

Mrs. Winter called to order the Regional School Committee Open meeting at 6:40 p.m.

## **A. ACTION ON MINUTES:**

1. Action on the Open Meeting Minutes of the Open Meeting of November 28, 2018. Mrs. Winter asked for discussion and action on the minutes. Committee members discussed and amended the attendance.

*Mr. Kolenda motioned, Mr. Desmond seconded, and it was voted 6, 0, 1 (John Kane abstained), "To approve the amended Open Meeting Minutes of November 28, 2018."*

**MOTION ON  
MINUTES**

## **B. EDUCATIONAL POLICY:**

1. Approval of Varsity Performance Cheerleading Overnight Trip to Nationals Cheerleading Competition in Atlanta, GA, April 5-7, 2019. Superintendent Johnson and Committee members discussed the financials. Mrs. Winter asked for action.

*Mr. Kane motioned, Mrs. Frank seconded, and it was unanimously voted, "To approve and allocate \$1,428 for registration cost fee for the Varsity Performance Cheerleading Overnight Trip to Nationals Cheerleading Competition in Atlanta, GA, April 5-7, 2019."*

**MOTIONS ON  
OVERNIGHT  
FIELD TRIPS**

2. Approval of the Harbinger and Sachem Editors Overnight Trip to Columbia Scholastic Press Association Conference in New York, NY March 20-22, 2019

*Mr. Kolenda motioned, Mr. Desmond seconded, and it was unanimously voted, "To approve the Harbinger and Sachem Editors Overnight Trip to Columbia Scholastic Press Association Conference in New York, NY March 20-22, 2019."*

C. NEW BUSINESS:

1. Approval of Grants/Donations

- Donation of \$1,000 from Dr. Robert Gauthier of Apex Dental to Algonquin DECA

*Mr. Kolenda motioned, Mr. Desmond seconded, and it was unanimously voted, "To accept the Donation of \$1,000 from Dr. Robert Gauthier of Apex Dental to Algonquin DECA."*

**MOTION ON  
DONATION**

D. SUPERINTENDENT'S REPORT TO THE COMMITTEE:

1. Principal's Report – Dr. Walsh gave an update on activities and events at Algonquin including National Honor Society, DECA plan and tournaments, DECA entrepreneurial night, Best Buddies, Operation Tomahawk, Boy's Swim Team, Ms. Burns- Holocaust survivor event, *Chicago* performance, Guidance events and speakers, and step program pilot.

Committee members thanked Dr. Walsh for the update this evening.

2. Enrollments – In packet.

3. FY'19 Monthly General Expenditure Report – Mrs. Winter asked for discussion and action.

*Mr. Kolenda motioned, Mrs. Frank seconded, and it was unanimously voted, "To approve the FY'2019 Expenditure Report of November 30, 2018, until audited."*

**MOTION ON  
EXPENDITURE  
REPORT**

4. FY'19 Statement of Revenue – Mrs. Winter briefly reviewed and commented on the report.

*Mr. Kolenda motioned, Mr. Desmond seconded, and it was unanimously voted, "To approve the FY'2019 Statement of Revenue report for November 30, 2018, until audited."*

**MOTION ON  
STATEMENT OF  
REVENUE**

5. FY'20 Budget Priorities – In packet.

6. FY'20 Budget Calendar – Superintendent Johnson briefly discussed.

7. FY'20 Capital Plan – Superintendent Johnson discussed creating a Feasibility Study Committee for our Athletic Complex; Mr. Desmond volunteered to serve on this committee.

8. FY'20 Preliminary Budget Discussion – Superintendent Johnson reviewed the District financials and status of State FY 20 budget discussions as well as the proposed rates of reimbursements including regional transportation and circuit breaker. At this point, the significant impact on the FY 20 budget is contractual obligations and the current preliminary calculations are reflecting a 5.06% budget increase. The major unknown figure is the minimum local contribution numbers calculated by the State for each town. The Governor's Budget's anticipated release is January 23, 2019.

- E. OLD BUSINESS: (None at this time)
- F. POLICY DEVELOPMENT AND/OR DISTRIBUTION: In packet.
1. Second Readings
    - a. G-160 Staff Responsibility Use Policy
    - b. I-200 Student Responsibility Use Policy
    - c. New-Employee Social Media Policy

Superintendent Johnson asked to give some time for other committees to discuss.

- G. AUDIENCES: SHARING - Mrs. Winter asked for audience sharing. Lisa Dunderdale, daughter at Algonquin, asked for procedures for athletic injuries to keep athletes safe, identify protocols, responsibility, and make changes to the Athletic handbook. Reanna, student at Algonquin, asked to have Election Day off and to move a couple of professional development days. Kerry Trippi, child in first grade, suggested more open circle time used consistently at the elementary schools. Mrs. Frank thanked Administration for taking action and scheduling an upcoming meeting to address the athletic issues. Mr. Kolenda thanked all the audience members and agreed that keeping student athletes safe is very important.

- H. PERSONNEL:
1. Distribution of Personnel Report and New Staff Appointments – In packet.

- I. COMMUNICATIONS:
1. Distribution of the *Harbinger*

- J. APPROVAL OF BILLS AND PAYROLLS:
- Superintendent Johnson had bills and payrolls requiring approval.

- K. AGENDA ITEMS FOR NEXT MONTH:
1. Athletic Update
  2. FY'20 Preliminary Budget Presentation
  3. World Language Department Presentation

No further business needed to be discussed. Mrs. Winter asked for a brief recess before the start of the Combined Meeting at 7:30 p.m.

Respectfully submitted,

Eileen Dawson  
Recording Secretary

List of documents used at meeting:

1. Summary of Action on Agenda Items for Northborough-Southborough Regional School Committee Meeting for December 19, 2018
2. Agenda for Northborough-Southborough Regional School Committee Meeting for December 19, 2018
3. Northborough-Southborough Regional School Committee Open Meeting Minutes, dated November 28, 2018
4. Varsity Performance Cheerleading Overnight Trip to Nationals Cheerleading Competition in Atlanta, GA, April 5-7, 2019

5. Harbinger and Sachem Editors Overnight Trip to Columbia Scholastic Press Association Conference in New York, NY March 20-22, 2019
6. Letter to Christine Johnson from Patricia Riley, re: \$1000 to Algonquin DECA, dated 12/12/18
7. Principal Report, December 2018
8. Northborough Southborough Regional School District FY2019 Budget Monthly General Fund Expenditure Report, dated November 30, 2018
9. Northborough/Southborough Regional School District Statement of Revenue, dated November 30, 2018
10. School District Algonquin Regional High School Enrollments, actual 2018-2019: enrollments – 12/19/18, actual enrollments as of 10/1/18; and projected 2018-2019 enrollments as of 6/25/18
11. FY'20 Proposed Budget Calendar
12. FY'20 Budget Priorities, approved 11/28/18
13. Personnel Report, December 19, 2018
14. Second Reading Policies: G-160 Staff Responsibility Use Policy, I-200 Student Responsibility Use Policy, and G-170 Employee Social Media Policy
15. *Harbinger*, November 2018, Vol 31, No 3

*Approved: 01/16/2019*