

**Town of Northborough
Parks and Recreation Commission Meeting
March 3, 2020**

Unanimously Approved at the December 15, 2020 Parks and Recreation Commission Meeting

In attendance: David Putnam, Mark Awdycki, Faith Stevens, Scott Charpentier, David Robillard, Tracey Cammarano, Sean Durkin, Allison Lane and Michelle Cilley.

5:36pm—Meeting Called to Order.

5:37pm—November 2019 Minutes Approved. Sean Durkin (SD) made a motion to approve minutes from the last meeting in November. Tracey Cammarano (TC) seconded, all in favor.

5:40pm—Recreation Report by Allison Lane (AL). AL reported that registration began on February 5 for the Rec Summer Camp, all weeks filled in an hour, which has never happened before. Twenty seats were added per week so there will be a max of 140/week now. Registration for remaining spring and summer programs opened a week later on February 12 with good success. AL has started interviewing for summer camp counselors and is looking to bring on about 6 more staff. Lastly, she said that she and Mark Awdycki (MA) have been continuing to attend the Open Space/Recreation Master Plan meetings.

5:51pm—DPW Report by Scott Charpentier (SC) updated the board regarding improvements made to the Memorial Field snack shack. The wall between the bathroom and garage has been knocked down, leaving a larger, much more usable space. The building is now sealed. Next, SC said that signage has been put up at Ellsworth-McAfee Park for people to stay off of the fields. He then said that the Town Common project was virtually completed; a pergola will be installed in late April. There will be a ribbon cutting ceremony in mid-June. The Board of Selectmen are creating a user policy.

6:05pm—New Business.

AL said that NYSA will be using a new irrigation company on Ellsworth-McAfee fields this year, Fairways Technologies. Rec will continue to use Lynch at Melican for now. AL then asked the Commission for feedback regarding the cost of portypotties. She asked if she should order more and just have one cleaning per week? After discussion, it was decided that Rec will keep the same number of units as in the past and continue to do cleanings twice weekly. Next, AL asked the Commission about increasing the fee for gym rentals. The fee of \$35/hour hasn't been increased in over 10 years. After some discussion, it was decided to raise the fee to \$45/hour as of July 1, 2020. Lastly, regarding the new ball fields at Melican Middle School, AL said that Diamond will prep the fields and Blue Ribbon will maintain them. Income from field rentals will pay for those expenses. AL said that the back field (field D) will be closed for a growing season, and that the fields have been fully booked for spring. Dave Putnam (DP) asked if youth baseball will be using the Lincoln Street ballfield again, AL said yes.

6:31pm—Old Business.

Bicycle Use on Ellsworth-McAfee's Walking Trail: AL mentioned that a Town Resident just told her that there were at least 6 bicycles on the walking trail earlier that day. SC said he needed the wording [chosen at the previous Parks and Rec Commission meeting] in order to make the signs. **CPC Application Updates:** The CPC is moving forward with the Assabet Park proposal for Town Meeting, with work tentatively scheduled to begin in August. AL also said that she is meeting with the Presidents of youth soccer and football for a training on operating the new lights at the Melican ball fields.

Lastly, AL acknowledged that DP's time as a Commissioner had come to an end. AL and others in attendance thanked him for his years of dedication and support.

6:45pm—Motion to Adjourn. MA made a motion to adjourn, seconded by TC, all in favor. The date of the next Parks and Recreation Commission Meeting is scheduled for Tuesday, April 7, 5:30pm.