

**NORTHBOROUGH FREE LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES MARCH 9, 2021**

PRESENT: Michelle Rehill (Chair), Mitch Cohen, Richard Tucker, Neeta Karanjkar, Joan Scott, Charles Recchia, Hamilton Soriano, Jim Hogan

NOT PRESENT: Jocelyn McElhiney

ALSO PRESENT: Jenn Bruneau, Deb Hersh, John Sabatini (Zoom host)

DUE TO THE ON-GOING COVID-19 VIRUS PANDEMIC, THIS MEETING WAS CONDUCTED REMOTELY VIA ZOOM.

CALL TO MEETING AND OPENING REMARKS: Chair Rehill called the meeting to order @ 7:03 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. Chair next conducted a **ROLL CALL** attendance of Board members present. Chair next requested a motion to approve the Minutes of the meeting of February 9, 2021. Motion was made by M. Cohen and seconded by N. Karanjkar. A **ROLL CALL** vote was conducted and the Minutes were accepted with 3 abstentions.

APPROPRIATIONS REPORT: The budget is on track with 53% expended to date.

LIBRARY DIRECTOR'S REPORT: The report stands as submitted with a few comments from Director Bruneau. The Annual Appeal Letter has gone out and \$4300 has been received so far. On Thursday March 11, 2021 @ 7 PM, Jenn will be presenting the Library budget for FY 22 to the Town Appropriations Committee (included in Board packet). When Jenn receives the ZOOM link for that meeting, she will share it with the Board so members can "attend". A discussion regarding the re-opening of the library followed. Jenn is a member of the Town's re-opening committee and will know more after their meeting on Thursday, March 11, 2021. However, the Library has a detailed plan (on Google Docs) for re-opening based on information from the Town, the CDC, MBLC and other agencies. Plentiful cleaning and protective supplies have been received from MEMA. Hours will be limited at first. In response to Board questions, Jenn noted that curb-side and home delivery will continue, meeting room use is still a way off, and there is still no clear answer on vaccinations of library staff.

The next Board meeting will be Tuesday April 13, 2021 @ 7 PM.

There being no further business before the Board, Chair requested a motion to adjourn. Motion was made by R. Tucker and seconded by J. Scott. A **ROLL CALL** vote on the motion was taken and passed unanimously.

The meeting was adjourned @ 7:26 PM

DOCUMENTS REFERENCED DURING THIS MEETING OF MARCH 9, 2021.

1. Board of Trustees Agenda, Meeting of March 9, 2021
2. Minutes of the Board meeting of February 9, 2021
3. FY 22 Appropriations Report to date
4. Library Director's Report
5. FY 22 proposed Library budget with explanations

Respectfully submitted;
James Hogan, Board secretary