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**NORTHBOROUGH FREE LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES OCTOBER 10, 2023**

**PRESENT:** Michelle Rehill (Chair), Mitch Cohen, Jocelyn McElhiney, Beth Tsamis, Richard Tucker, Jim Hogan

**NOT PRESENT:** Brittany Burns, Pat Fontes

**ALSO PRESENT:** Jennifer Bruneau (Library Director)

**CALL TO ORDER, OPENING REMARKS & AND APPROVAL OF THE MINUTES:** Chair called the meeting to order @ 7:01 PM. She noted that this in-person meeting was being recorded. She asked for a motion to approve the minutes of the meeting of September 12, 2023. Motion made by J. McElhiney, seconded by M. Cohen. The vote to approve the minutes was unanimous.

**APPROPRIATIONS REPORT:** The budget remains on target with 23% expended.

**LIBRARY DIRECTOR'S REPORT:** The Report stands as submitted. There was a discussion about the Collection Development Policy. Questions were asked about any patron attempts to have materials removed from the collection on the basis of partisan or doctrinal concerns. The Director answered that removal of items is the responsibility of library staff and is done strictly in compliance with Policy. All agreed this is proper and good. It was also noted that the two bills pending in the Legislature that will strengthen the authority of librarians to manage collections will probably pass.

**NEW BUSINESS:** The Director asked the Board to approve two revised policies; The Collection Development Policy and the Policy for Borrowing Hotspots. Both policies have been reviewed, vetted, and approved by the Administrative Committee of the Board. Chair asked for a motion to approve the Hotspots Borrowing Policy. It was suggested that paragraph 3 be amended to read that Hotspot reservation could be made through the library's website or ***directly with a library staff member***. The motion to approve the amended motion was made by M. Cohen and seconded by J. Hogan. The vote on the amended motion passed unanimously. Chair then asked for a motion to approve the revised Collection Development Policy. Motion made by R. Tucker, seconded by B. Tsamis. The vote to approve the motion passed unanimously.

**THE NEXT MEETING OF THE BOARD WILL BE NOVEMBER 14, 2023 @ 7:00 pm. IT WILL BE REMOTE.**

There being no further business before the Board, Chair entertained a motion to adjourn. Motion made by J. McElhiney, seconded by M. Cohen.

Chair adjourned the meeting @ 7:21 PM.

Respectfully submitted,  
Jim Hogan, Board Secretary

**DOCUMENTS REFERENCED DURING THIS MEETING OF OCTOBER 10, 2023.**

1. Agenda for this meeting of October 10, 2023
2. Minutes of the meeting of September 12, 2023

3. Appropriations Report for October 2023
4. Library Director's Report for October 2023
5. Policies for Borrowing Hotspots
6. Collection Development Policy