

**RECEIVED**

By Karen Wilber/Assistant Town Clerk at 10:24 am, Feb 10, 2023

**NORTHBOROUGH FREE LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES DECEMBER 13, 2022**

**PRESENT:** Michelle Rehill (Chair), Mitch Cohen, Mary Crowley, Richard Tucker, Jocelyn McElhiney, Patricia Fontes, Beth Tsamis, Brittany Burns, Jim Hogan

**ALSO PRESENT:** Jennifer Bruneau (Library Director), Kaitlin Stacy

**CALL TO ORDER, OPENING REMARKS & APPROVAL OF THE MINUTES:** Chair called the meeting to order @ 7:01 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. She conducted a **ROLL CALL** attendance of Board members present. She then introduced our newest staff member, Kaitlin Stacy who will replace retiring Deb Hersh. Ms. Stacy gave a brief summary of her background. Chair next introduced our newest Trustee, Brittany Burns. Chair next called for a motion to approve the minutes of the meeting of November 1, 2022. Motion made by M. Crowley and seconded by M. Cohen. A **ROLL CALL** vote was conducted and the motion carried with one abstention.

**APPROPRIATIONS REPORT:** Director Bruneau pointed out that the substitute staff line (5112) was fine and will be covered. She also noted that non-print expenditures have been spent but have not yet been posted. The budget remains on target with 40% expended.

**LIBRARY DIRECTOR'S REPORT:** The Report stands as submitted with one update. Gray's Carpet will be installing the new carpeting in the upstairs meeting room on Tuesday, December 20.

**OLD BUSINESS:** M. Cohen reported on the Library Open House/party. It will be held on January 10, 2023 from 4:30 – 6:30. Thanks to the Friends for covering the bill for refreshments. The program will honor staff, welcome J. Bruneau as our "new" director (which we could not do during the height of the pandemic), and thank and say good-bye to retiring Deb Hersh. Invitations will be going out.

**NEW BUSINESS:** Chair Rehill brought up the issue of remote vs in-person future meetings. M. Cohen noted that the remote meeting law will probably be made permanent. Chair stated that the January meeting will be in-person following the Library Open House. What to do after that was then discussed. The difficulty of recording live, in-person meetings was noted. Chair noted a general consensus to have at least the February and March meetings remotely.

B. Tsamis asked about the committee assignments for new trustees. Chair responded that revised committee assignments will be going out shortly.

**The next meeting of the Trustees will be January 10, 2023 @ 7 PM.** It will be in-person immediately following the Open House.

There being no further business before the Board, Chair asked for a motion to adjourn. Motion made by B. Burns and seconded by B. Tsamis. A **ROLL CALL** vote was taken and the motion passed unanimously. The meeting was adjourned @ 7:35 PM.

**DOCUMENTS REFERENCED DURING THIS MEETING OF DECEMBER 13, 2022**

1. Agenda for this meeting of December 13, 2022

2. Minutes of the meeting of November 1, 2022
3. Library Director's Report for December 2022
4. Appropriations Report for December 2022

Respectfully submitted,

Jim Hogan, Board Secretary