

**RECEIVED**

**By Karen Wilber at 3:33 pm, Jan 05, 2023**

**NORTHBOROUGH FREE LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES NOVEMBER 1, 2022**

**PRESENT:** Michelle Rehill (Chair), Mitch Cohen, Mary Crowley, Jocelyn McElhiney, Richard Tucker, Beth Tsamis, Patricia Fontes, Jim Hogan

**ALSO PRESENT:** Jennifer Bruneau (Library Director)

**CALL TO ORDER, OPENING REMARKS & APPROVAL OF THE MINUTEES:** Chair called the meeting to order @7:03 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. She conducted a **ROLL CALL** attendance of Board members present. Chair then welcomed our newest Trustee, Patricia Fontes, to the Board. Motion to approve the Minutes of the meeting of September 13, 2022 made by J. McElhiney, seconded by M. Cohen. A **ROLL CALL** vote was taken and the minutes were approved with one abstention.

**APPROPRIATIONS REPORT:** There was a brief discussion about the Substitute Salary line (5112). While we are down one f/t position we are using funds to pay p/t staff during the interim. Otherwise, the budget remains on target with 32% expended.

**LIBRARY DIRECTOR'S REPORT:** The report stands as submitted.

**NEW BUSINESS:** Director Bruneau proposed a list of closure dates for the coming year and asked for Board approval. M. Crowley moved to approve the dates, seconded by B. Tsamis. A **ROLL CALL** vote was taken and the motion passed unanimously.

Chair Rehill suggested an Open House to formally welcome Jennifer Bruneau as Library Director. Jenn was hired and began her duties during the pandemic. During that time we were unable to have gatherings in the library. Thus, we have not yet formally and in-person welcomed her. M.Cohen, B. Tsamis, and P. Fontes volunteered to act as an *ad hoc* sub-committee to plan such an event.

The next meeting of the Board will be Tuesday, December 13 @ 7:00 PM.

There being no further business before the Board, Chair asked for a motion to adjourn. Motion made by R. Tucker, seconded by J. Hogan. A **ROLL CALL** vote was taken and motion passed unanimously.

The meeting was adjourned @ 7:34 PM

**DOCUMENTS REFERENCED DURING THIS MEETING OF NOVEMBER 1, 2022.**

1. Agenda for meeting of November 1, 2022
2. Minutes of the meeting of September 13, 2022
3. Library Director's Report for October-November, 2022
4. Appropriations Report for November 2022
5. List of closure dates remainder of FY23

Respectfully Submitted,  
Jim Hogan, Board Secretary