

**NORTHBOROUGH FREE LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES OCTOBER 21, 2021**

PRESENT: Michelle Rehill (Chair), Mitch Cohen, Richard Tucker, Neeta Karanjkar, Joan Scott, Mary Crowley, James Hogan

ALSO PRESENT: Jennifer Bruneau (Library Director)

NOT PRESENT: Charles Recchia

CALL TO MEETING, OPENING REMARKS, & APPROVAL OF THE MINUTES: Chair called the meeting to order @ 7:01 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. She then conducted a **ROLL CALL** attendance of Board members present. Chair welcomed Mary Crowley as our newest Board member. Chair next asked for a motion to approve the Minutes of the July and September meetings. This was moved into two separate motions. Motion made by M. Cohen, seconded by N. Karanjkar. The motion carried as amended. Motion to approve the Sept. Minutes made by R. Tucker, seconded by J. Scott. The motion carried with one abstention. A **ROLL CALL** vote was taken for each motion.

APPROPRIATIONS REPORT: The budget remains on target.

LIBRARY DIRECTOR'S REPORT: The Report stands as submitted. It was noted that Library meeting rooms are again available for booking. Masks are required. The Director and staff are considering the food & drink policy.

NEW BUSINESS: J. Hogan reported for the Long-Range Planning Committee. Now that the Strategic Plan has been submitted, the next steps are to prepare, approve and submit the Action Plan. The AP will be the library's road map for the practical implementation of the goals set forth in the SP. The Director and her staff are currently working hard at preparing a draft of the plan which will be vetted by the LRPC and submitted to the full Board with a recommendation at the November meeting.

The next meeting of the Board will be on **November 9, 2021 @ 7 PM.**

There being no further business before the Board, Chair called for a motion to adjourn. Motion made by J. Scott, seconded by M. Cohen. The motion passed unanimously. The meeting was adjourned @ 7:28 PM.

DOCUMENTS REFERENCED DURING THIS MEETING OF October 21, 2021

1. Agenda for meeting of October 21, 2021
2. Minutes of the meetings of September 14 and July 13, 2021
3. FY' 22 Appropriations Report YTD
4. Library Director's Report for October 2021

Respectfully submitted,
Jim Hogan, Board Secretary

