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By Karen Wilber at 10:56 am, Oct 28, 2022

**NORTHBOROUGH FREE LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES JULY 12, 2022**

PRESENT: Michelle Rehill (Chair), Mitch Cohen, Jocelyn McElhiney, Mary Crowley, Richard Tucker, Beth Tsamis, Jim Hogan

ALSO PRESENT: Jennifer Bruneau (Library Director)

CALL TO ORDER, OPENING REMARKS & APPROVAL OF THE MINUTES: Chair called the meeting to order @ 7:01 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. She conducted a **ROLL CALL** attendance of Board members present. Motion to approve the minutes of the meeting of June 14 made by M. Cohen, seconded by J. McElhiney. A **ROLL CALL** vote was taken and the minutes were approved with one abstention.

APPROPRIATIONS REPORT: At the end of FY 22 all funds in the Expense column (Non salary) have been expended. The Library ended the fiscal year on budget with \$56, 585 in salary funds returned to the Town.

LIBRARY DIRECTOR'S REPORT: The Report stands as submitted and **the Proposal for new staffing position** was moved from New Business to Director's Report for efficiency. Director Bruneau briefly summarized her reasoning for asking that this new temporary (12 month) position be funded from the Library's Annual Fund. The full explanation is contained in the attached Proposal. This new Library Associate would have the "primary focus of coordinating outreach initiatives and health/wellness programming at the library". The library would fund one half of the position (\$11,000) and the Board of Health the other half. The Town Administrator has approved and supports this proposal. The Board had a thorough discussion of this proposal at the end of which Chair asked for a motion to approve the proposal. Motion made by M. Crowley, seconded by J. McElhiney. A **ROLL CALL** vote was conducted and the motion passed with one negative vote.

NEW BUSINESS: Chair announced Board committee assignments for 2022-23. They are;

Administrative -- J. McElhiney (chair), Beth Tsamis, To be named.

Long Range planning – J. Hogan (chair), R. Tucker, To be named

Building & Grounds – M. Cohen (chair), M. Rehill, M. Crowley.

J. Hogan announced that he will be calling a meeting of LRP soon to discuss the mandate of the committee.

The next meeting of the Board will be September 13, 2022 at a location TBD. The meeting might be either remote or in-person.

There being no further business before the Board, Chair asked for a motion to adjourn. Motion made by J. McElhiney, seconded by R. Tucker. A **ROLL CALL** vote was conducted and motion passed unanimously.

The meeting was adjourned at 7:45 PM.

DOCUMENTS REFERENCED DURING THIS MEETING OF JULY 12, 2022

1. Agenda for the meeting of July 12, 2022
2. Minutes of the meeting of June 14, 2022
3. Appropriations Report for July 1022
4. Library Director's Report for July 2022
5. Children's Services, Teen Room, & Adult Services Reports for July 2022
6. Proposal for new staffing position
7. Use of Library Collections for FY 22 YTD