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By Karen Wilber, Town Clerk's Office at 1:22 pm, Apr 29, 2022

**NORTHBOROUGH FREE LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES MARCH 8, 2022**

PRESENT: Michelle Rehill (chair), Mitch Cohen, Richard Tucker, Neeta Karanjkar, Joan Scott, Mary Crowley, James Hogan

NOT PRESENT: Charles Recchia

ALSO PRESENT: Jennifer Bruneau (library Director), Scott Rogers (Select Board Liaison)

CALL TO ORDER, OPENING REMARKS, & APPROVAL OF THE MINUTES: Chair called the meeting to order @ 7:02 PM. She read aloud Gov. Baker's standard advisory regarding public meetings during the pandemic. She conducted a **ROLL CALL** attendance of Board members present. Motion to approve the Minutes of the meeting of February 8, 2022 made by M. Cohen (seconded J. Scott). A **ROLL CALL** vote was conducted and the motion passed unanimously.

APPROPRIATIONS REPORT: Budget remains on track with 61% expended.

LIBRARY DIRECTOR'S REPORT: The report stands as submitted with the following comments. The draft FY 23 budget is included in the packet. Director Bruneau will meet with Finance Committee on March 31 to review the budget and any changes. Fuel costs will certainly rise. Will this be handled Town-wide or Department by Department? Next followed a discussion of the e-book distributor Hoopla. Staff are concerned that Hoopla's collection contains, "holdings from publishers that do not align with the Library's collection development policy." Staff will conduct a thorough review of our policy with the aim of retaining more control over choosing our holdings. The Board will be kept informed.

OLD BUSINESS: None.

NEW BUSINESS: Chair reported that emergency authorization to meet remotely has been extended to July 15, 2022.

The next meeting of the Board will be held via Zoom on April 12, 2022 @ 7 PM.

A motion to adjourn was made by N. Karanjkar (seconded J. Hogan). A **Roll Call** vote was conducted and motion passed unanimously.

The meeting was adjourned @ 7:40 PM.

DOCUMENTS REFERENCED DURING THIS MEETING OF MARCH 8, 2022.

1. Agenda for the meeting of March 8, 2022.
2. Minutes of the meeting of February 8, 2022.

3. Library Director's Report for March, 2022.
4. Appropriations Report for March, 2022.
5. Children's Services, Teen Room, & Adult Services Reports for March, 2022.
6. Proposed FY 2023 Budget Expenses
7. FY 2022 Initiatives & Accomplishments, FY2023 Goals & Initiatives, Library Departmental Statement, Library organizational Chart, Personnel Summary, Use of Library Collections, Library Programs & Services

Respectfully submitted,
Jim Hogan, Board Secretary