



# Northborough Free Library

34 Main Street

Northborough, MA 01532-1997

Phone: (508) 393-5025

[www.northboroughlibrary.org](http://www.northboroughlibrary.org)

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## Board of Library Trustees

### AGENDA

Tuesday, November 12, 2019

7:00 p.m.

**NO QUORUM**

### *Conference Room*

1. Call to order and opening remarks
2. Approval of minutes of October 8, 2019
3. Appropriations Report:
  - FY2020 Appropriations Report
4. Library Director's Report
  - Personnel update
  - Proposed FY2021 Operating Budget
  - Restoration of Thursday evening hours (January 2020)
  - Building update: Repair of the Gale Library Building
    - Application to the Community Preservation Committee for FY2021 funding
  - Town-approved paid holiday on November 29, 2019
  - Proposed closings/delayed openings in 2020
5. Committee Reports:
  - Administrative Committee
    - Revised Collection Development Policy
  - Long Range Planning Committee
    - Proposed deposit to the agency fund at the Greater Worcester Community Foundation
  - Building and Grounds Committee
    - RFP: Space planning focus group facilitator
    - Proposed timeline for space planning focus group sessions
  - Technology Committee
    - Migration to Windows 10 environment
  - Development Committee
    - Annual appeal update
6. Any other business that may come before the Board
7. Adjournment