NORTHBOROUGH
FREE LIBRARY
— YOUR PLACE TO CONNECT —

Technology Committee
November 7, 2019 @ 6:30 p.m.
Library Conference Room
34 Main Street, Northborough, MA

AGENDA

1. Review and approve minutes of the meeting on September 24, 2019

2. Review plan to transition to Windows 10 on public PCs in consultation with Mike Harradon and committee members
    a. Review proposed implementation schedule
    b. Determine estimated costs associated with migration to Windows 10

3. Review Proposed 3-year replacement schedule for PCs, peripherals and equipment with budget estimates
    a. Implement replacement plan for FY2020 as of July 1st using approved funds for technology & equipment ($5,000)
    b. Assign staff member(s) responsible for ordering technology & equipment
    c. Timeline for recycling used technology & equipment (Town)

4. Review issues with connectivity speed on public and staff computers
    a. Plan to upgrade Verizon FiOS connection to 75M/75M

5. Discuss deployment of donated laptops from WS Development
    a. Review estimated costs
    b. Review plan to offer onsite circulation of laptops to patrons

6. Review proposed timeline for Library's updated website and moving to new CMS in consultation with Piper Mountain Webs
    a. Discuss layout/information relating to electronic resource page

7. Any other business

8. Set next meeting date