



**Building & Grounds Committee
September 17, 2019 @ 7:00 p.m.
Children's Program Room**

**34 Main Street
Northborough, MA 01532**

AGENDA

- 1) Review proposed building focus groups for Fall 2019
 - a. Communication with survey respondents who expressed interest
 - b. Review proposed budget, timeline and funding source
 - c. Develop proposed RFP (scope of services) in order to retain a building & space planning consultant / focus group facilitator
- 2) Review bid project for repair of Gale Library Building
 - a. Phase 1: Exterior repairs
 - b. Phase 2: Interior repairs
 - c. Additional request for CPA funds: FY2021 application
- 3) Discuss any other building-related issues or concerns
 - a. Security-monitoring system integrated with the Town
 - b. Phone system integrated with the Town
 - c. Electrical: obtain quotes for replacement of current light fixtures and/or bulbs with more energy-efficient fixtures and/or Light Emitting Diode (LED) bulbs and/or compact fluorescent (CFL) bulbs
 - d. Any other issues
- 4) Set next meeting date