



# Northborough Free Library

34 Main Street

Northborough, MA 01532-1997

Phone: (508) 393-5025

[www.northboroughlibrary.org](http://www.northboroughlibrary.org)

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## Board of Library Trustees

### AGENDA

Tuesday, October 8, 2019

7:00 p.m.

#### *Conference Room*

1. Call to order and opening remarks
2. Approval of minutes of September 10, 2019
3. Appropriations Report:
  - FY2020 Appropriations Report
4. Library Director's Report
  - Personnel update
  - Restoration of Thursday evening hours (January 2020)
    - Proposed Memorandum of Understanding: Transfer of funds to the Town
    - Timeframe for hiring two part-time Library Assistants
  - Building update: Repair of the Gale Library Building
    - Application to the Community Preservation Committee for FY2021 funding
  - First Amendment 'audits'
  - Proposed change regarding required Trustee signatures on bill schedules
  - MA Library Trustees Association (MLTA) Annual Meeting: November 16, 2019
  - MA Library Association (MLA) statement regarding LinkedIn Learning
5. Committee Reports:
  - Administrative Committee
  - Long Range Planning Committee
  - Building and Grounds Committee
    - Memo from Chair: Proposed funding to retain a building consultant
    - Proposed timeline for focus group planning sessions
  - Technology Committee
  - Development Committee
    - Annual appeal mailing
    - Annual Report to Donors
6. Any other business that may come before the Board
7. Adjournment