



## TOWN OF NORTHBOROUGH

Town Offices  
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### **Town of Northborough Northborough Cable Access Employment Opportunity**

**Title:** Production Coordinator

**Salary Range:** Starting at \$27.12 per hour, DOQ

**Position Type:** Full-Time

**Posting Date:** June 23, 2022

**First Review of Applicants:** July 11, 2022

The Town of Northborough seeks qualified candidates for the full-time, benefited position of Production Coordinator with the Northborough Cable Access Television (CATV) department. This position assists the Cable Access Director with the production of programming, organization and maintenance of video equipment, and technical support to town departments. The Production Coordinator is responsible for the training of volunteer community producers, student's sports and event camera personnel, and staff, in the use of production equipment and video editing.

Applicants should have a degree in media communications, and three years of related experience, or any equivalent combination of education and experience to fulfill the duties of the position. Class D Driver's license is required. Position will require weekend and evening hours.

To apply, submit resume and letter of interest to: [townadmin@town.northborough.ma.us](mailto:townadmin@town.northborough.ma.us) with the Subject Line: "Production Coordinator Application". Position will remain open until filled. AA/EOE