

NORTHBOROUGH HISTORIC DISTRICT COMMISSION

Meeting Minutes for February 20, 2019

Present: Norm Corbin, Amy White, Stephanie Stockman, Alexandra Molnar, Leslie Harrison, Bruce Chute, Brian Smith (Alternate), Michael Duchesneau (Alternate)

Guests: Millie Milton, Julianne Hirsh

The Chairman called the meeting to order at 7:00pm.

- **Previous Meeting Minutes** - A motion was made by Amy and seconded by Bruce to accept the meeting minutes of December 12, 2018. It passed unanimously.
- **Previous Meeting Minutes** - A motion was made by Amy and seconded by Bruce to accept the meeting minutes of January 23, 2019. Five passed and 2 abstained.

AGENDA

Old Business

- 156 Pleasant Street Status
 - The demolition delay has expired.
- Master Plan Steering Committee
 - The committee continues to collect data and input feedback
 - The next meeting is March 7th.
- White Cliffs Committee
 - The next meeting is February 22nd.
 - The architects have been on the property, and they will give feedback of their next step at the meeting.
- New Historic Markers text
 - Alexandra will finalize the wording and send it to Norm.
- The Grange Letter
 - Zenya and Norm modified the draft.
 - Norm will send the letter to the owner.
- Historic Properties to send preservation information
 - Last month we created a quick list.
 - Norm will draft a list for the top 10 oldest home.
 - Discussion – how to inform owners about preservation
 - Architectural features
 - History of who lived in the house
 - Inside features

- The goal is to come up with criteria for the houses.
- What other options are there other than a historical district?
- Letters of Appreciation
 - Norm typed up a spreadsheet of letters we have sent.
 - New Letters
 - 70 Main St.
 - Armeno Coffee
 - 15 Park St
 - 110 Howard St
 - Farwell House

New Business

- Mail
 - Updated list of state historic register received from the state
 - Unitarian Church cell tower – Sprint to upgrade
 - Norm will respond.
- Budget
 - Current NHDC budget is \$160.00
- Positions
 - 3 positions that will be expiring as of April (Amy, Alexandra, and Bruce)
 - Board of Selectmen are reviewing the current policy on new committee members. The process might be delayed in renewing members.
 - The Board of Selectmen are reviewing the policy in order to make the process more transparent.

Adjournment

- Alex made a motion to adjourn the meeting at 8:25. This was seconded by Bruce. It passed unanimously.

Respectfully Submitted,

Stephanie Stockman
Secretary