

**FIRE STATION BUILDING COMMITTEE
MEETING MINUTES – August 8, 2018**

9:30 a.m. - Town Offices, 63 Main Street, Northborough, MA

MEMBERS PRESENT: David Parenti – Fire Chief
Daniel Brillhart– Fire Captain
Jamie Desautels– Fire Captain
Dawn Rand, Committee Chair–Board of Selectmen Liaison
Elaine Kelly, Committee Vice Chair–Appropriations
Committee Liaison
Richard Smith–Financial Planning Committee Liaison
Mitch Cohen–Citizen-At-Large

OTHERS PRESENT: John Coderre, Town Administrator
Kimberly Foster, Assistant Town Administrator
Stewart Roberts, Johnson Roberts Associates Inc.

JOHNSON ROBERT ASSOCIATES

Discussion of Site Selection Considerations

Stew Roberts indicated that when the Committee last met, by consensus, it agreed to proceed with further evaluation of 10 Church Street in conjunction with 11 Pierce Street (current site of the Fire Department) and 61-65 West Main Street as potential building sites. He reported that a preliminary civil engineering review of the sites identified both as viable from the standpoint of providing sufficient space on which to construct a building that is expected to meet the Department’s programmatic needs.

Following further discussion by the Committee, a number of cost factors were identified, including land acquisition, site work, potential demolition costs and costs to relocate/temporarily house personnel and equipment. Stew Roberts will prepare a relative comparison of cost factors for consideration at the next meeting to help in further evaluating the two sites.

APPROVAL OF MAY 23, 2018 MEETING MINUTES

Ms. Kelly moved the Committee vote to approve the meeting minutes as presented; Mr. Cohen seconded the motion; all members voted in favor.

APPROVAL OF July 18, 2018 MEETING MINUTES

Mr. Cohen moved the Committee vote to approve the meeting minutes as presented; Mr. Smith seconded the motion; approved 6-0-1 (Ms. Kelly abstained since she was not present at the meeting).

ADJOURNMENT

Mr. Smith moved the Committee vote to adjourn; Ms. Kelly seconded the motion; all members voted in favor.

Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Kimberly Foster
Assistant Town Administrator

Documents used during meeting:

1. August 8, 2018 Meeting Agenda