

Fire Station Building Committee**Meeting Minutes****March 20, 2024****10:30 a.m.****61 – 65 West Main Street, Fire Station Building Project**

Members Present

Mitch Cohen, Vice Chair

David Parenti, Fire Chief

Daniel Brillhart, Fire Captain

John Rapa, Financial Planning Committee

Tom Reardon, Citizen-at-Large

Absent:

Dawn Rand, Chair

Diana Nicklaus, Citizen-at-Large

Others Present:

Janet Slemenda, HKT

Amy Dunlap, HKT

Marc Theiss, HKT

Todd Ashford, Colliers

Design Review Committee:

Lisa Maselli

Mark McMenamy

Amy Poretsky

10:30 a.m. – Mitch Cohen, Vice Chair

This meeting of the Northborough Fire Station building committee is called to order. We are here today to review outdoor exterior materials for the station project. No voting on these products will happen today.

EXTERIOR MATERIAL

Amy Dunlap, HKT Architects, starting the meeting explaining the process of selecting materials, including red brick, brown and tan masonry, and metal options. Comparing this project with the colors of the old town hall, the colors were more subtle then.

She discussed the challenges of public bid laws in selecting material, and the group continued to discuss and examine various materials samples, including limestone, zinc, and aluminum. She also commented that due to new codes there are not many windows available right now. If we narrow color manufacturer to have doors, windows and roof and upper roof the same.

Janet Slemenda discussed the possibility of color-matching varied materials, with Amy Dunlap suggesting that grays are easier to match. Janet commented that the windows will appear black, so certain greens will not pop.

Tom Reardon would like to reduce the number of colors on the project, and to control the bidding process to keep colors the same.

RETAINING WALL DISCUSSION

Amy Dunlap introduces the topic of retaining walls, showing images of different textures and colors, and the group discusses the visual impact of stepped walls.

SIDEWALK

Lisa Maselli would like to keep the sidewalk the same from Avidia Bank (53 West Main St.) to Hillside Grill (73-79 West Main St.) The Town guidelines state that you need a setback from the street, but the Design Review Committee can change the variance for this to keep the sidewalk fluid.

NEXT MEETING

Amy Dunlap confirms the next meeting on the 27th, where they will review the Life Cycle Cost Analysis (LCCA) and the cost of the materials discussed in the current meeting.

ADJOURNMENT – 11:30 a.m.

John Rapa moved the committee vote to adjourn the meeting: Tom Reardon seconded the motion: the roll call vote was taken as following:

Brillhart	“aye”
Parenti	“aye”
Rapa	“aye”
Reardon	“aye”

Respectfully Submitted,

Lorraine Thompson
Administrative Assistant