



TOWN OF NORTHBOROUGH DESIGN REVIEW COMMITTEE

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Approved 01.10.2020

February 26, 2019
Design Review Committee
Meeting Minutes

Members Present: Michelle Gillespie, Chairman; Tom Reardon, Diana Nicklaus

Others Present: Kathy Joubert, Town Planner; Bob Frederico, Inspector of Buildings/Zoning Enforcement Officer; Hugo Correa, George Pember, James Tetreault, Thompson and Liston, Inc.; Anthony Ziton

Meeting began at 6:00pm.

343 Hudson Street – Continued discussion

Based on comments from the January 11, 2019 DRC meeting, Hugo Correa presented revised draft design for proposed two-family dwelling unit.

Comments from DRC members regarding the revised building design:

- Windows needs to be changed to 6 over 1. This was discussed at the January meeting.
- Dropped beam needs to be added to front porch.
- Confirmed black shutters and blue façade.
- Confirmed no stonework on the house.

Mr. Correa will provide revisions to K. Joubert by February 27, 2019 and they will be sent to the board members. M. Gillespie will report to the Planning Board at the March 5, 2019 Planning Board meeting.

109 West Main Street – Continued discussion

James Tetreault presented revised landscaping design that DRC member Dave Veron reviewed prior to tonight's meeting.

DRC will send letter to Planning Board approving the design plans dates January 11, 2019. Will state the design compliments the proposed building setback.

Old/New Business

Approval of Minutes:

Motion made by D. Nicklaus, second by T. Reardon, 3 in favor, 0 opposed to approve January 11, 2019 minutes.

Proposed zoning amendment for 2019 town meeting:

E(1)(c) One resident of the town with a related background in real estate development, interior design, graphic design, lighting design, or building/construction.
Send memo to Planning Board re: language for E(1)(c).

March 29, 2019 meeting

- Need to receive completed design guidelines for duplexes from Judi Barrett prior to the March 29th meeting.
- Send letter to J. Barrett from DRC stating such.

Meeting adjourned at 7:00pm.

Respectfully submitted,

Kathy Joubert
Town Planner