

**Northborough Cultural Council**

63 Main Street / Town Hall

Northborough, MA 01532

Northborough Cultural Council Meeting Minutes***Meeting Date:*** Thursday, December 15, 2022***Time:*** 5:30pm***Place:*** Northborough Town Hall, Conference Room C***In attendance:*** Terry Underwood, Bich Nguyen, Craig Cox, Suzanne Cox, Jeanine Vitale, Lori Tiron-Pandit***Absent:*** n/a***Guest:*** n/a***Meeting Start:*** 5:38pm

AGENDA:***1. Approval of Minutes from 11/17/2022***

- *Motion: Lori Pandit*
- *2nd: Jeanine Vitale*
- *Approval: All*

2. Treasurer's Report

- *No new grant reimbursement requests have come in*
- *\$2330 of grant money unpaid – 7 grantees*
- *Complete MCC Annual report by 1/17/23*
- *Complete Town Annual report by 1/6/23*
- *Ruth Harcovitz asked for a grant extension of her original 2021 event that was approved for Dec 2022, and now delayed to March 2023*
 - *Motion: Craig makes to approve 2nd extension for Ruth Harcovitz' event to March 202*
 - *2nd: Jeanine Vitale*
 - *Approval: (5) Yes, (1) Nay*

3. 2023 Budget Planning Discussion

- *We reviewed all potential projects and available funding*

4. Set next Committee Meeting date

- *1/12/23 @5:30pm*

5. *2023 Grant Applications – Final Review*

- i. *We have reviewed the final grants*
 - ii. *Motion: Suzanne Cox makes a motion for Bich to spread the remaining \$250 and finalize the grant allocation*
 - iii. *2nd: Lori Pandit*
 - iv. *Approval: All*
- b. *Bich will enter in the denials in the MCC system as soon as possible (official due date is Jan 3, 2023)*

6. *Grantee Reception Discussion*

- a. *Motion: Suzanne Cox makes a motion that we do not hold a physical Grant reception in 2023*
- b. *2nd: Lori Pandit*
- c. *Approval: All*
- d. *Motion: Suzanne makes a motion that we do a PPT that we post online, YouTube, FB, Town website, etc.*
- e. *2nd: Jeanne Vitale*
- f. *Approval: All*
- g. *Terry to inform the dignitaries of our grant recipients and ask them for a short video clip of their congratulations and if Senator Eldridge would send out certificates again.*

7. *2023 Public Art Campaign*

- a. *Suzanne reviewed the various public art campaign programs for the next 3 years*
 - b. *Motion: Suzanne makes a motion to approve the 3-year Public Art plan with amended projects as discussed*
 - c. *2nd: Jeanne Vitale*
 - d. *Approval: All*

8. *Other business as it comes in front of the board*

- a. *Recruiting – update the writeup for folks to volunteer for individual projects [Bich & Suzanne]. Create bulletin board for NCAT, Patch, Advocate and Select Board meeting on 1/17/23.*
- b. *Grant – consider new guidelines*

Meeting ended: 8:13pm

- c. *Motion: Suzanne Cox*
- d. *Second: Lori Pandit*
- e. *Approval: All*