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By Karen Wilber at 10:53 am, Jul 11, 2022



Northborough Cultural Council

63 Main Street / Town Hall

Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Thursday, June 9, 2022

Time: 6:00pm

Place: Northborough Town Hall, Conference Room C

In attendance: Jeanine Vitale, Suzanne Cox, Terry Underwood, Bich Nguyen Craig Cox, Lori Pandit

Absent: n/a

Guest: Julie Schwingbeck

Meeting Start: 6:17pm

MINUTES:

1. Approval of Minutes – none

2. Treasurer's Report – none

- *Jesse "The Machine" Green has submitted for Grant Reimbursement*
- *BWN: it looks positive that we may get some grant money from Be Well. Nothing final yet.*
- *CultureFest budget: \$4500 total requirements; we have \$1500 from MCC. The remainder can be covered by either BWN or our own Festival LCC grant money or bake sale.*

3. Set next Committee meeting date

- *Next meeting 6/16, 6pm*

4. CultureFest Planning

- *Music*
 - *3 of 3 musician contracts signed*
 - *Craig is working through the logistical details with all musical groups*
 - *Looking for bio information from the 3 groups*
- *Dance*
 - *Parking maps have been sent*
 - *Looking for bio information from the 2 dance groups*

- *Art*
 - *We'll have 8 artist booths*
- *Food*
 - *La Miette la Mai has the contract; already spoken to Health Dept.*
 - *NHOP has the contract; needs to talk to Health Dept.*
 - *Mortar & Pestle has the contract; needs to talk to Health Dept.*
 - *Trombetta's has the contract; said he will call Kristin on 6/2 – Lesley will*
- *Setup*
 - *Suzanne shared the drawing layouts of the Common and all reserved parking for volunteers, artists and food vendors.*
 - *Advertising:*
 - *Schedule of Events*
 - *Sponsor/Thank you*
 - *Musician/Dancer bio*
 - *Professional Artists*
 - *"Gallery" sign, sponsored by Ian D'Agleish*
 - *Community Art*
 - *Auction Directions*
 - *Small signs: food, no parking, volunteer parking etc.*
- *Auction of Doors*
 - *Auction will be from 6/6 - 6/18 (a change from previous 6/4).*

5. *Other business as it comes in front of the board*

- *Motion: Suzanne makes a motion that half the proceeds from Go Out Doors auction goes to Public Art Plan and half back to the artist.*
- *2nd: Lori Pandit*
- *Approval: All*

Meeting ended: 8:15pm

- *Motion: Suzanne Cox*
- *Second: Jeanine Vitale*
- *Approval: All*