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By Karen Wilber, Town Clerk's Office at 9:22 am, Apr 15, 2022



**Northborough Cultural Council**

63 Main Street / Town Hall

Northborough, MA 01532

***Northborough Cultural Council Meeting Minutes***

**Meeting Date:** Tuesday, March 29, 2022

**Time:** 6:00pm

**Place:** Northborough Town Hall, Conference Room C

**In attendance:** Terry Underwood, Craig Cox, Lori Pandit, Suzanne Cox, Jeanine Vitale, Bich Nguyen

**Absent:** N/A

**Guest:** Julie Schwingbeck

**Meeting Start:** 6:14pm

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**MINUTES:**

1. *Approval of Minutes – 3/22/22*

- *Motion: Suzanne Cox*
- *2nd: Jeanine Vitale*
- *Approval: All*

2. *Treasurer's Report*

- *Craig will submit additional funding request of \$500 on top of our historical grants from the town*
- *Craig inquired about the digital means (i.e. Venmo) to obtain donations or payments is too logistically difficult at this time*
- *We have discretionary funds to spend for Go Out Doors or CultureFest, which includes advertising*

3. *Set next Committee meeting date*

- *Thursday 4/7, 6 – 7pm*

4. *Grantee Recognition – update on FB postings*

- *Jeanine will complete the PPT slides for FB push after the Go Out Doors event*
- *Terry wrote an article for Community Advocate*

5. *Update on Go Out Doors – Launch April 9*

- *All advertising has gone out*
- *We have submitted for funding support from Be Well Northborough program*
- *Kristen Wixted will be our selectman representative on April 9*
- *Banners ordered; lawn signs for artists ordered; social media posts done*
- *Our website is now renamed to Northboroughculture.org*
- *We will video record the artists prior to the start instead of walking to their door*
- *We will have information regarding the online auction process at the event*

6. *2022 NCC CultureFest (June 18)*

- *We have an Audio consultant to help us with stage set up*
- *Focus on: Quality, Diversity, and then local geography*
- *We need a lead for Dance (Julie) and Food (Lesley Shore)*
- *Art gallery + Professional Artists (Suzanne)*
- *Music (Craig)*
- *Invite local art business (Terry)*
- *Public art (Lori)*

7. *Other business as it comes in front of the board*

- *Mural artist \$5,300 for one side. \$9,300 for both walls.*

*Meeting ended: 8:17pm*

- *Motion: Lori Pandit*
- *Second: Bich Nguyen*
- *Approval: All*