

**RECEIVED**

By Karen Wilber, Town Clerk's Office at 9:57 am, Feb 16, 2022



**Northborough Cultural Council**

63 Main Street / Town Hall

Northborough, MA 01532

***Northborough Cultural Council Meeting Minutes***

**Meeting Date:** Tuesday, Jan 25, 2022

**Time:** 6:30pm to 8:30pm

**Place:** Zoom Meeting Event

**In attendance:** Terry Underwood, Bich Nguyen, Jeanine Vitale, Lori Pandit, Craig Cox

**Absent:** Suzanne Cox

**Guests:** Julianne Hirsh, Julie Schwingbeck, Rachael Armstrong

**Meeting Start:** 6:33pm

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*Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted during the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in-person attendance by members of the public will be permitted. This meeting will not allow for public comment.*

**Join via Zoom:**

Meeting URL: <https://town-northborough-ma-us.zoom.us/j/82427094853>

Meeting ID: 824 2709 4853

Password: 859569

**Join by Telephone:**

Telephone Number: 1 646 876 9923

Meeting ID: 824 2709 4853

Password: 859569

**To View or Listen:**

Live stream of this meeting may do so by going to "Northborough Remote Meetings" on YouTube via the following link: [https://www.youtube.com/channel/UCRdBw3HeEAMB\\_KFKasrgXA](https://www.youtube.com/channel/UCRdBw3HeEAMB_KFKasrgXA)

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**About Remote Meetings:**

- *This Open Meeting of Northborough Cultural Council is being conducted remotely pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted during the State of Emergency, signed into law on June 16, 2021.*
- *In order to mitigate the transmission of the COVID-19 Virus, the Town of Northborough has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location.*

- *All members of the Northborough Cultural Council are allowed and encouraged to participate remotely.*
  - *The Order allows Northborough Cultural Council to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.*
  - *The public is encouraged to follow along using the posted agenda, unless the Chair notes otherwise.*
  - *Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not be featuring public comments.*
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## **AGENDA:**

### **1. Approval of Minutes – 12/14/21**

- a. Motion: Craig Cox*
- b. 2nd: Bich Nguyen*
- c. Approval: All*

### **2. Treasurer's Report**

- a. Craig continues to manage the 2021 Grant List – still 2 whom we have not heard from. One said they submitted in Nov but is lost in the mail*
- b. We have ~\$1600 outstanding to pay for 2021*
- c. 2022 Grant announcements – Craig emailed all recipients; still have not heard from 6 grantees acknowledging that they are approved. Terry had tried to contact all via various means and was able to reach them – looking for positive email replies.*
- d. Go Outside program – paid 5 artists*

### **3. Set next Committee meeting date**

- a. 2/11 or 2/7*

### **4. MCC ARPA Funding Updates – Terry**

- a. Covid put a lot of events on hold*
- b. Mr. Corderre & the Covid Task Force had a list of items that they wanted Northborough to spend money on “Be Well Northborough” (i.e. hire counselors but also hire entertainment for people to go outside to enjoy). This directly links back to the NCC and what we can do to contribute to this effort.*
  - i. Meditation class at Senior Center*
  - ii. Jennifer Bruneau (from the Library) is heading this up – contact her on how to get engaged and get funding*
  - iii. Town will receive \$4M (already received 2.5M) for APRA – best application is to rebuild reserves, revenue replacement...*
- c. Craig makes a motion to create a subcommittee to be the point of contact to discuss ARPA funding allocation with Jenn or whomever else as appropriate.*
  - i. Suzanne, Jeanine, Terry*
    - 1. Motion: Craig Cox*
    - 2. 2nd: Bich Nguyen*
    - 3. Approval: All*

5. *Grant Extensions – Terry*

- a. *Chainsaws, Cheeseburger and Rock 'n Roll is looking for a grant extension.*
  - i. *Motion: Jeanine Vitale made a motion to extend until end of June*
  - ii. *2nd: Craig Cox*
  - iii. *Approval: All (except Bich where her connection dropped)*

6. *Grantee Reception planning*

- a. *Bich suggested we don't have a Zoom reception. Objective is to insure the towns folks know what grants are approved (and will they know that if they don't attend the Zoom mtg?)*
- b. *Bich makes a motion to form a subcommittee to work on layout of the reception*
  - i. *Bich, Terry & Jeanine*
  - ii. *Motion: Bich Nguyen*
  - iii. *2<sup>nd</sup>: Jeanine Vitale*
  - iv. *Approval: All*

7. *Update on Go Out Doors – Northborough public art initiative – Suzanne*

- a. *Craig provided update*
- b. *All 7 artists have their doors*
- c. *5 contracts are signed & paid*
- d. *All 7 are on track and Suzanne have been discussion with all 7*
- e. *Suzanne is looking to finalize the location and door mounting method*

8. *2022 Planning*

- *MCC Festival Grants for 3/1 – 8/31 is now open*  
*(<https://massculturalcouncil.org/communities/festivals/festivals-toolkit/>)*
- *CultureFest*
- *Other ideas*
- *For Festivals Happening Mar. 1 – Aug. 31, 2022*
  - *Application Opens: Jan. 10, 2022*
  - *Info Session: Jan. 20, 2022*
  - *Application Deadline: Mar. 1, 2022 at 11:59pm (ET)*
  - *Notification to Applicants: Mar. 18, 2022*
- *Ideas:*
  - *Incorporating mental health activities into the CultureFest*
  - *Have a community sing-a-long*
  - *Potential date of 6/11 or 6/18-19*

9. *Other business as it comes in front of the board*

- *None*

*Meeting ended 8:07pm*

- *Motion: Lori*
- *2<sup>nd</sup>: Jeanine*
- *Approval: All*

