



Northborough Cultural Council

63 Main Street / Town Hall
Northborough, MA 01532

Northborough Cultural Council Meeting Minutes

Meeting Date: Tuesday, July 9, 2019

Time: 7:00 pm to 8:30 pm

Place: Northborough Town Hall Offices, Conference Room C

In attendance: Selvi Oyola, Bich Nguyen, Craig Cox, Suzanne Cox, Lesley Shore

Absent: Steve Smith, Heidi Knight, Lori Pandit

Meeting began 7:07pm

1. Approval of minutes

- 6/27 minutes approved

2. Treasurer's Report

- Muse Paintbar check arrived for \$234
- Reimbursements for grants:
 - Francis Hart \$250
 - Audio Journal \$150
 - \$2885 will have been distributed after this. (8) reimbursements remain.

3. Next meeting scheduled: Sunday 7/28 work day. Council mtg on 8/15.

4. MCC Pilot

- MCC wants to change the grant reimbursement policy to issue funds in advance of event occurring.
Do we want to participate in the pilot?
 - Craig contacted Framingham LCC – they didn't return his call
 - Selvi spoke to Luis. Challenge will be chasing people down for paperwork
 - We may have to institute rules such as "if you don't submit paperwork timely, you cannot apply for a grant the following year."
 - Priorities will have to be tight
 - Would need to hold grant application webinar
- Vote was (4) keep as is; (1) change to new policy and participate in Pilot
- We can do a survey with the grant letter. If it's hardship for them not to receive money upfront, then reach out to us...this way, we get an idea of how many people need money upfront.

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5. Festival

- *Muse and Bake Sale money will be deposited*
- *Lesley applied for Wegman's gift card*
- *Use Tax ID# if we buy anything because you don't get reimbursed for taxes*
- *Ask other stores like Home Depot or Dicks Sporting Goods for donations*
- *Program: TBA did not respond to us. Scottish Fiddlers to be last on our agenda. Selvi will invite them.*
- *Artists: St. Center excited to participate. Professionals – we need to ask if they want to participate. Derick Nolan is interested in leading recycled art community art work*
- *Marketing: Suzanne created the flyer and other online materials to post.*
 - *¼ page ad for Applefest program*
 - *Website is ready to go live*
 - *Ad for Applefest website*
 - *Writeup to newspaper (Bich)*
 - *1 paragraph for Grant Cycle*
- *Volunteers: HS One Call done. Posted online.*
- *Community groups: no one responded except NRBO-SBRO Music Association*
- *Publicity materials: Selvi and Suzanne will meet 7/16 Tuesday*
- *Speaker – Julianne as backup*

6. Community stage

- *Selvi contacted Community Affairs & Town Common to collaborate.*

Meeting called to adjourn 9:00pm

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