

Northborough Cultural Council Meeting Minutes



Monday, February 8, 2018
Northborough Town Hall, Conference Room C

Meeting Called to Order: 7:15pm

In attendance: Selvi Oyola, Bich Nguyen, Scott Nolan, Steve Smith, Lesley Shore

Absent: Peter Worrest

1. Meeting minutes for Jan 11, 2018 were accepted.
2. We discussed the calendar of events and brainstormed ideas as to where/how it should be posted:
 - Via Recreation Center
 - Northborough Town Hall – do they have town email address?
 - Northborough Guide
 - Our Facebook site
 - Physical postings at Sr. Center and Library
 - Bich send to Lesley last year's calendar so she can create the 2018 version
3. Selvi, Bich, Scott, & Lesley shared notes from our meeting with the Marlborough and Westborough Cultural Council at the Northborough Library.
 - Marlborough has 7 board members
 - Marlborough primarily issues grants and has no other events.
 - Westborough has 12 board members
 - Westborough puts on "Arts in Common" event which has ~24 performances from various artists. It's a large event end of Sept and has many volunteers for the performances and donations.
 - Westborough has a Rotary Food Festival sponsoring both food trucks and restaurants and is an outdoor event. They have 5-6 restaurants participating.
 - Westborough's grant process requires that their grantees perform in the town.
 - Marlborough's grant process focuses primarily in town but also allows surrounding communities to apply.
 - Westborough gets assistance from the town Accountant to file their Annual filings.
 - Westborough does hold a grantee reception at their Senior Center and issues certificates signed their legislative and local rep.
4. Discussed Grant Reception:
 - We need a quote from Dawn Rand
 - Venue: Library
 - When: week of 3/19, week of 3/26 or week of 4/2 (we prefer 4/2)
 - Food: Refreshments of baked goods, cheese/crackers, water, coffee, tea
 - At the event, collect email addresses
 - Issue certificates to grantees at the event [Heidi and Suzanne]
5. Invitation for Grant Reception:
 - Goes to grantees, selectman (Dawn Rand will help), Superintendent of school, School Principals, MCC, Town Clerk, Town Clerk Assistant, Businesses (i.e.

Lalajava, Craftworks, Jack's guitar garage, Paint Circle, C'est La Vie, Heart 'n Stone, Dawn's Studio)

- Bich & Selvi will prepare the invitations

Meeting called to adjourn at 8:45pm