



Northborough Cultural Council

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63 Main Street / Town Hall
Northborough, MA 01532

Northborough Cultural Council Meeting Minutes Wednesday, August 8, 2018 Northborough Town Hall, Conference Room C

Meeting Called to Order: 7:09pm

In attendance: Selvi Oyola, Bich Nguyen, Lesley Shore, Suzanne Cox

Absent: Craig Cox, Steve Smith, Scott Nolan, Heidi Knight

Guest: Lori Pandit

1. Meeting minutes for July 25 were not approved due to insufficient number of voting board members
2. Treasurer's Report:
 - Ed the Wizard submitted for grant reimbursement 2018
 - Selvi met with Jason Little and will meet again with him this coming Friday to discuss what a sponsorship for a performer would look like and how that type of donation would be processed
 - Fest budget: we have \$110 in Admin which will be used to pay for the Logo (\$50) and a portion of the banner cost (\$60 of the \$146). T-Shirts will cost us around \$200.
3. Culture Fest Event Planning:
 - T-Shirts: average cost through a local Northborough printer is as follows for just the printing (not including the cost of the T-shirt):
 - (20) \$10, total \$200
 - (24) \$6, total \$192
 - (48) \$4, total \$288
 - Bich will look at Custom Ink again to compare prices
 - Program Schedule: we need some flexibility in the schedule in case the crowd is not big at 3:00pm. Will ask Unitarian church if we could go to 4:30 as needed. The extra 15 minutes will give us some room in scheduling. Lesley would like to introduce the

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upcoming second half of the program when we break at 1:45pm. In between sets, Selvi or someone will introduce the artists as performers break down / set up.

- Artists: Brandon Curtis and Sue Teplansky are potential new artists. We will also add NEF art work as part of Jr Artist tent (Suzanne to coordinate). Jr Artists will not be selling their art work. They can do it after the Fest is over.
 - Logo: Bich will submit for reimbursement of \$50
 - Trucks: Michelle has 2 trucks lined up; we need more. Lesley has contacted quite a few and hoping to hear more by next meeting.
 - NCAT: Katie Diglesh looking for a board member to be part of a 'documentary' called "Close to Home"
 - Kids Corner: String up kids' artwork around perimeter of tent. Adding activity called "What I love about Northborough" free hand art work. Suzanne will cut out a wooden sign for kids to add stickers to a giant apple.
4. Next meeting Friday Aug 17 @7pm at Town Hall

Meeting called to adjourn at 9:00pm

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