



## Northborough Cultural Council

63 Main Street / Town Hall  
Northborough, MA 01532

### Northborough Cultural Council Meeting Minutes - APPROVED

Meeting Date: Thursday, May 11, 2023, Northborough Town Hall, Conference Room B

In Attendance: Terry Underwood, Craig Cox, Lori Tiron-Pandit, Jeanine Vitale

Absent: Suzanne Cox

Guests: Hannah Chen, Julie Schwingbeck,

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#### MINUTES:

Meeting called to order 6:15pm.

1. Approval of Minutes:
  - Minutes to be approved at follow-up meeting.
2. Set next Committee Meeting date:
  - Next meeting date not set.
3. Grant Reimbursement Update:
  - No updates at this time.
4. Treasure's Update:
  - MCC has let us know that they received the contract for the festival grant money and let us know that payments are delayed 6 to 8 weeks after acceptance.
5. Go Out Doors Public Art Exhibition Update:
  - No updates at this time.
6. CultureFest 2023 Subcommittee Updates:
  - a. Publicity & Marketing:
    - Spend \$80 on lawn signs.
    - Lori has printed 22 tote bags to be offered for a \$15 donation at the NCC booth.
  - b. Facilities:
    - We have a permit to use the Common from the Recreation Department.
    - No tables or tents available from DPW, but they are giving us trash cans, cones, and tent weights.
    - The list of tables, chairs, and other materials needs updating.
  - c. Food:
    - We have La Miette La Mai, Northborough House of Pizza, and Rancho Corona booked.
    - No ice cream truck is booked yet.
    - Hannah has all the inventory from Bich and has labels thought out.
    - Jeanine, Lori, and Julie have volunteered to bake for the sale.
  - d. Music:
    - We have two booked and still looking for a third one.
  - e. Dance:

- Greek group has yet to be confirmed.
  - Mavi Turkish dance group is booked – have to reconfirm by noon.
  - Shaila cannot do it.
  - We are going to ask the drumming group.
- f. Professional Artist Booths:
- No update at this time.
- g. Youth Art Gallery:
- No update at this time.
- h. Community Art Project:
- No update at this time.
- i. Children Art Corner:
- No update at this time
- j. Festival Layout & Decorations:
- 23 spaces for 10x10 tents, 10 are for artists, 13 are for organizations and businesses.
  - No decorations update at this time.
- k. Northborough Art & Cultural Business Booths:
- We have 8 businesses and orgs at this moment.
- l. Volunteers:
- The list of volunteers needs updating by Terry and Suzanne.
- m. Financial:
- Terry submitted request for donations to both Wegmans and Dick's Sporting Goods.
7. Any Additional Business Before Council:
- No new business before council at this time.

Terry motioned that meeting adjourned, Lori seconded, approval all. Meeting adjourned at 7:57pm.