



TOWN OF NORTHBOROUGH Community Preservation Committee

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Approved 1/17/19

February 1, 2018
Community Preservation Committee
Meeting Minutes

Members Present: John Campbell, Chairman; Sean Durkin, Norm Corbin, Andy Clark, Leslie Harrison, Todd Helwig, Kathleen Polanowicz

Others Present: Kathy Joubert, Town Planner; Allie Lane, Recreation Director; Rae Carlson, Northborough Affordable Housing Corporation; Christopher Lindquist, Library Director

Meeting began at 7:00pm

Continued Public Hearing for FY19 Applications

Recreation Department – Field Lighting at Melican Middle School - \$602,250 request

- Allie Lane summarized application
- John Campbell stated application rates “one” (high) for need; urgency; and CPA applicability. Rates “three” for affordability, very expensive project
- Allie stated Scott Charpentier, DPW Director thinks project may come in \$100,000 less
- S. Charpentier advised Allie that project could be broken into two phases
 - \$287,250 phase I FY19
 - \$315,000 phase II FY20

Library – Building Preservation - \$53,000 project

- John Campbell stated application rated “one” for need; urgency, CPA applicability; and affordability
- Historic District Commission ranked the historic funding projects as follows
 - Library #1
 - Church ramp #2
 - Town common #3
 - Church windows #4

NAHC - \$200,000 funding request

Town Common - \$229,920 funding request for phase III

Open Space Committee – pass over funding request for FY19

Unitarian Church - \$52,142 funding request for wheelchair ramp

Funding Discussion for FY19 Applications

John Campbell suggested the following breakdown of \$887,142:

- \$255,000 for White Cliffs debt service
- \$25,000 for CPC admin budget
- \$53,000 for library
- \$287,000 for phase I field lights
- \$100,000 for NAHC
- \$115,000 for phase III town common
- \$52,142 for wheelchair ramp

Jason Little, Town Accountant had previously provided figures to CPC members

- \$1,270,779 available
- \$887,142 for FY19 projects
- \$383,637 remaining funds for reserve

Comments from CPC members

- John Campbell would prefer not to reduce NAHC funding request
- Todd Helwig would prefer to postpone field lighting to FY20; fund town common request in full; and \$55,000 for NAHC
- Andy Clark supports less for town common; full amount for field lighting; and full amount for library
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Motions

\$53,000 for library from unreserved funds

Andy Clark motion; second by Todd Helwig; all in favor

\$100,000 for NAHC from current revenue

Andy Clark motion; second by Todd Helwig; all in favor

\$115,000 for town common from current revenue

Leslie Harrison motion; second by Sean Durkin; all in favor

\$255,000 for White Cliffs debt service from current revenue

Norm Corbin motion; second by Todd Helwig; all in favor

\$25,000 for admin budget from current revenue

Sean Durkin motion; second by Todd Helwig; all in favor

\$52,000 for church ramp from current revenue

Leslie Harrison motion; second by Todd Helwig; all in favor

\$2000 from current revenue and \$285,250 from unreserved for field lighting

Todd Helwig motion; second by Sean Durkin; all in favor

Andy Clark motion to not fund windows project; second by Todd Helwig; all in favor

Next meeting March 1, 2018

Meeting adjourned at 9:00pm

Submitted by Kathy Joubert, Town Planner