



Approved 01.09.2020

November 14, 2019
Community Preservation Committee
Meeting Minutes

Members Present: John Campbell, Chairman; Leslie Harrison, Millie Milton, Todd Helwig, Peter Martin, Jeff Leland (awaiting final appointment from BOS)

Others Present: Kathy Joubert, Town Planner; John Coderre, Town Administrator; Scott Charpentier, DPW Director; Norm Corbin, Henry Squillante

Meeting began at 7:00pm.

White Cliffs Update – John Coderre, Town Administrator

- Roofer has been hired
- DCAMM (Division of Capital Asset Management and Maintenance) has approved emergency roof repairs totaling \$77,000
- Work will begin on November 18, 2019
- Additional work that needs to be done and that hopefully will be covered within remaining \$200,000 budget includes:
 - Repointing of chimney
 - Solution for the leaking additions which will involve removal of two smaller additions or repair of roof leaks and/or seal off additions
- Phase III has been scaled back and market analysis has begun
- National Register application not necessary to do at this point in the project
- FY2021 CPA funds may be needed for repair or removal of two smaller additions

Assabet Park Update – John Coderre, Town Administrator and Scoot Charpentier, DPW Director

- MA Architectural Access Board (AAB) ruled Town must make playground area handicap accessible within 6-month time frame and cannot wait for Town to budget the repairs in the Capital Improvement Plan.
- State is ordering Town to install rubber matting around the 20+ year old equipment despite the playground equipment not being handicap accessible. Rubber matting will cost \$115,000.
- Town was able to negotiate time frame with AAB to allow for design work to replace all the playground equipment.
- Expecting to reduce the \$500,000 CPA request for funds.

Review of FY2021 Applications

- Invite Jason Little, Finance Director to next meeting for budget review/discussion
- Check with Library regarding figures in their application

- Housing Authority representative needed on CPC
 - Hasn't been representative since Kathleen Polanowicz transferred to member-at-large and Ms. Polanowicz has since moved out-of-state and is no longer on the CPC.
 - CPA legislation requires representation from the Housing Authority

December 5th agenda will include:

- Jason Little, Finance Director
- Rick Leif, Northborough Affordable Housing Corporation regarding request to extend funding into next year
- January 9th public hearing
- February 6th continued public hearing and vote on applications

Minutes

T. Helwig made motion to approve April 22, 2019 minutes, second by L. Harrison, all in favor with P. Martin abstaining.

Meeting adjourned at 9:00pm

Respectfully submitted by,
Kathy Joubert
Town Planner