

Northborough Community Affairs Committee Meeting Minutes

Wednesday, May 17, 2023

Attendees: *Suzanne Cieslica, Jessica Hey, Pamela Markey, Lisa Smith, Shehla Eldroos, and Jennifer Martin*
Guest attendee: Allie(Rec. Department)

Call to order @ 7:14PM

Opening Remarks

- *Roll call*
- *Reviewed and approved minutes by all attendees*

Financial Report

- *Donations: Main Street Bank-\$500
 Flaherty-\$1000
 St.Mary's-\$500*
- *Ending balance: \$11,909.68*
- *Approved financial report*

Town Cleanup

- *Made over 300 kits, request at least 400 bags for next year*
- *Bins outside of 2 different locations for early pickup, 50 kits per bin*
- *Need at least 6 boxes of gloves with various sizes, have extras at event*
- *Trash grabbers were a great addition, need to keep track and make sure they are brought back*
- *Food-10 boxes of donuts, 6 boxes of Joe(didn't use all of it), 5 mini muffins, 2 packages of mini waters, granola bars and fruit(bananas and clementines)*

Summer Concert Series

- *Finalize contracts and W9's with bands*
- *Face Escape booked for all shows*
- *Lisa and Pam to order schedule/sponsor banner*
- *Yummy Mummy, Uhlmans and Northborough House of Pizza(except 7/9) to be at all shows*
- *Look into a food truck for July 9*
- *Possibly offer fundraising opportunities to local non-profits by having them sell snacks at the shows, choose randomly who gets what show if there is multiple interest*
- *Waiting on grant check(\$2,500)*

Misc.

- *Discussed multiple ideas with Allie from the Recreational Department*
 - Jack O Lantern contest to possibly be combined with the Scarecrow event*
 - Possibly move pumpkins to Assabet or Scarecrows to Town Common and put them on stakes*
 - Discussed turning into an evening event at Ellsworth Park, have pumpkins donated for decorating, DPW to do lighting, dress up, band, etc.*
 - Light up the Town will be on Northborough Recreation website and can register that way rather than sign up genius, will feature a map and can send out any email notifications*
 - Tree Lighting to possibly be combined with Santa on a firetruck, ending at lighting*
 - Need to confirm if Santa is allowed at Tree Lighting*
 - Discussed the future of the Ellsworth Tree and possibly moving to Town Common*
 - Would need to have fall/winter event dates planned by the end of June so Allie can do write up*

Meeting adjourned @ 8:18pm Next meeting June 14, 2023