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By Karen Wilber, Town Clerk's Office at 3:33 pm, Nov 23, 2021

Northborough Community Affairs Committee Meeting Minutes

*Wednesday,
October 20, 2021*

Attendees: *Suzanne Cieslica, Rebecca Mihopolous, Pamela Markey, Jessica Hey, Lisa Smith, and Tricia Olivial*

Call to order @ 7:00PM

Opening Remarks

- *Roll call*

Minutes

- *Reviewed and approved minutes*

Financial Report

- *Reviewed and approved Financial Report by all attendees*
- *Nothing new to report*

Jack O'Lantern Stroll

- *Event planned for Saturday October 30th on Town Common from 1130-1230 (members to arrive at 11am)*
- *Remember to bring Food Pantry donation box*
- *Suzy to follow on donuts from Tougas to handout at event*
- *Pam to get tablecloths/stapler*
- *Tricia to order tealights(2-3 per pumpkin) and pick up water for event*
- *Voting to go LIVE on Saturday at the start of the event*
- *Will be numbering each individual pumpkin and creating QR code to easily connect to voting site*
- *Discussed prizes that would need to be donated from local businesses. Reaching out to Davidians, Lowes Marketplace, Aero Coffee Roasters, Neighborhood Tavern and Rancho Corona. More businesses to consider-Brilla, McDonalds Tougas, Mainstream Boutique, Starbucks(maybe use for town cleanup), SirLoins, Core Connection, etc.*
- *Members to split up shifts for pumpkin drop off on town common on Friday October 29 -drop off times planned for 12-1pm and 430-6pm*

Tree Lighting

- *Planning for December 4th*

- *Suzy spoke with Leslie Rutan and Diversity and Inclusion Committee to discuss adding a Menorah to the lighting ceremony*
- *Mitch Cohen to secure funding for the Menorah and will also light the Menorah the night of the event*
- *Planning to have the Northborough Community Chorus to perform BEFORE the lighting*
- *Rebecca to ask Zeh chorus to perform DURING the ceremony*
- *Discussed the possibility of extending the use of Blake Street*
- *Discussed using other food items rather than pizza*
- *Rebecca to apply for grant for food from Wegmans*

Light up the Town

- *Planning for December 11-19*

Kindness Day/Weekend

- *Superintendent Greg Martineau mentioned that he wanted the school district to get involved(Nboro/Sboro)*

Misc.

- *Discussed purchasing a tablecloth to use for our events with the Community Affairs Committee logo on it*
 - \$239 for 6ft or 2X6 banner for \$62*
 - possibly use the general fund to cover cost*
- *Suzy applied for Cultural Council grant(\$900)for summer concert series*

Motion to Close

Meeting adjourned @ 8:22pm Next meeting November 17, 2021