

**BOARD OF SELECTMEN
INTERVIEW SUB-COMMITTEE
MEETING MINUTES – November 10, 2020**

5:55 p.m. - Introduction to Remote Meeting

As meeting host, Diane Wackell stated that this Open Meeting of Board of Selectmen Interview Committee is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of COVID-19. In order to mitigate the transmission of the COVID-19 Virus, the Town of Northborough has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location.

She added that all members of the Board of Selectmen Interview Committee are allowed and encouraged to participate remotely. The Order allows this Committee to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. The public is encouraged to follow along using the posted agenda. Members of the public who wish to view the live stream of this meeting may do so by going to "Northborough Remote Meetings" on YouTube via the link listed on the agenda.

Lastly, ensuring public access does not ensure public participation unless such participation is required by law. This meeting will not feature public comment.

Ms. Wackell confirmed that the following members of the Board of Selectmen Interview Committee were remotely present and could be heard.

Selectman Leslie Rutan
Selectman Timothy Kaelin

ACCEPTANCE OF OCTOBER 27, 2020 MEETING MINUTES

Selectman Kaelin moved the Sub-Committee vote to accept the minutes of the October 27, 2020 meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Kaelin "aye"
Selectman Rutan "aye"

**INTERVIEW FOR THE ELDERLY & DISABLED TAXATION FUND
COMMITTEE (EDTFC)**

Remotely present:

Finance Director Jason Little
Applicant Beth Davison

Ms. Davison indicated that as a life-long resident, she is interested in the well-being of the elderly and disabled residents. She works at Lowe's Variety and is a member of the Garden Club. She is the Vice President of the Boros Cares 4 Troops (BC4T) organization that helps veterans and their families with home heating oil, car repairs, furniture, food, etc. She added that she is interested in getting involved by serving on a Board or Committee and she would love to help out with this one.

Finance Director Jason Little reviewed the scope of the EDTFC and when they typically meet.

Selectman Rutan indicated that there are two applicants for the one opening on the EDTFC. The other applicant was interviewed on September 14, 2020. A recommendation for appointment will be made at the November 23, 2020 Selectmen's Meeting.

INTERVIEW FOR THE YOUTH COMMISSION

Remotely present:

June David-Fors, Family & Youth Services (FYS) Director
Gila Nachum, Youth Commission Member
Applicant Sherry Clark

Ms. Clark indicated that her entire career and volunteer life has been around working with youth. She has 22 years of experience working with, leading and mentoring youth. She has worked with kids involved with DYS, DSS, Family Services, in an educational setting and as a scout leader. As the Director of Youth Programming at Trinity Church, she has experience focusing on teen mental health, sexual education, career exploration and healthy relationships.

FYS Director June David-Fors and Ms. Nachum reviewed the scope of the Youth Commission and when they typically meet.

INTERVIEW FOR THE HISTORIC DISTRICT COMMISSION ALTERNATE

Remotely present:

Norm Corbin, HDC Chair
Applicant Robert Licht

Mr. Licht indicated that he has a strong interest in all things historical and has time to contribute to the Town. He just recently retired from Saint-Gobain in Northborough after serving as Director of Export Control Compliance and Government Programs. He has experience with government contracts, grants and proposals and knows how to read government regulations. He coached soccer and baseball for several years when his kids were younger. After being approached by Mr. Corbin and watching several HDC meetings he decided that this is a good time to serve.

Mr. Corbin explained that this is an alternate position and reviewed the scope of the Historic District Commission and when they typically meet.

DELIBERATION AND RECOMMENDATION FOR APPOINTMENT TO THE ELDERLY & DISABLED TAXATION FUND COMMITTEE (EDTFC)

Selectmen Rutan and Kaelin, along with Finance Director Jason Little acknowledged that both applicants are suitable and would be an asset to the EDTFC and thanked them for applying.

Following a brief discussion of what each applicant would bring to the EDTFC, all agreed that Cynthia Moore would be able to bring a unique perspective as she is a disabled individual with an adult son who also has disabilities. She has a depth of understanding of the challenges facing disabled individuals.

RECOMMENDATIONS FOR APPOINTMENT

Selectman Kaelin moved the Subcommittee vote to recommend Cynthia Moore for appointment to the Elderly & Disabled Taxation Fund Committee at the November 23, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

Selectman Kaelin moved the Subcommittee vote to recommend Sherry Clark for appointment to the Youth Commission at the November 23, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

Selectman Kaelin moved the Subcommittee vote to recommend Robert Licht for appointment as an Alternate Member to the Historic District Commission at the November 23, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

ADJOURNMENT

Selectman Kaelin moved the Subcommittee vote to adjourn; Selectman Rutan seconded the motion. The roll call vote was taken as follows:

Selectman Rutan "aye"
Selectman Kaelin "aye"

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the

Board of Selectmen

Documents used during meeting:

1. November 10, 2020 Meeting Agenda
2. October 27, 2020 Meeting Minutes
3. Application to the Elderly & Disabled Taxation Fund Committee
4. Application to the Youth Commission
5. Application to the Historic District Commission