

**BOARD OF SELECTMEN
INTERVIEW SUB-COMMITTEE
MEETING MINUTES – January 13, 2020**

6:30 p.m. - Conference Room C, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand – arrived at 6:35pm
Leslie Rutan

INTERVIEWS - BOARD OF TRUSTEES OF SPECIAL BENEVOLENT FUNDS

At 6:35pm, Selectmen Leslie Rutan was joined by Selectman Dawn Rand, and along with Family & Youth Services Director June David-Fors all reviewed the applications as submitted by Karen Scopetski and Marcia Roman for two vacant seats on the Board of Trustees of Special Benevolent Funds (SBF). Ms. David-Fors reviewed the charge of the SBF and Ms. Scopetski and Ms. Roman discussed their interest in serving.

The interview included a brief discussion of what Ms. Scopetski and Ms. Roman would bring to the Board of Trustees of Special Benevolent Funds. Ms. Scopetski works with the Northborough Cares Group and is the Director of the Food Pantry. Ms. Roman works with the Northborough Helping Hands Association and the Northborough Cares Group. It was agreed that both applicants would be an asset if appointed.

INTERVIEW – COUNCIL ON AGING

The applicant Muriel Swenor was not able to attend the interview due to illness. Ms. Wackell will reschedule the interview for a later date.

INTERVIEW – CULTURAL COUNCIL

At 6:43 pm, Selectmen Dawn Rand and Leslie Rutan, along with Cultural Council Chair Selvi Oyola reviewed the application as submitted by Terry Underwood for a vacant seat on the on the Cultural Council. Ms. Oyola reviewed the charge of the Cultural Council and Ms. Underwood discussed her interest in serving.

The interview included a brief discussion of what Ms. Underwood would bring to the Cultural Council. Ms. Underwood has attended meetings of the Cultural Council, has experience with writing grants and is very interested in working on platforms that will bring the community and artists together. It was agreed that Ms. Underwood would be an asset to the Cultural Council if appointed.

RECOMMENDATIONS FOR APPOINTMENT

Selectman Rand moved the Subcommittee vote to recommend Karen Scopetski and Marcia Roman for appointment to the Board of Trustees of Special Benevolent Funds at the January 27, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion; both members voted in favor.

Selectman Rand moved the Subcommittee vote to recommend Terry Underwood for appointment to the Cultural Council at the January 27, 2020 Selectmen's Meeting; Selectman Rutan seconded the motion; both members voted in favor.

APPROVAL OF MINUTES – NOVEMBER 4, 2019 MEETING

Selectman Rutan moved the Subcommittee vote to approve the November 4, 2019 meeting minutes as presented; Selectman Rand seconded the motion; both members voted in favor.

ADJOURNMENT

Selectman Rand moved the Subcommittee vote to adjourn; Selectman Rutan seconded the motion; both members voted in favor.

Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. January 13, 2020 Meeting Agenda
2. November 4, 2019 Meeting Minutes
3. Karen Scopetski – Application to the Special Benevolent Funds Board
4. Marcia Roman – Application to the Special Benevolent Funds Board
5. Muriel Swenor – Application to the Council on Aging
6. Terry Underwood – Application to the Cultural Council